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# LEHIGH COUNTY, PENNSYLVANIA

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

*17 South Seventh Street, Room 519, Allentown, PA 18101*

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## FY 2021 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER)

*December 29, 2022*

*In Accordance with the HUD Guidelines for the  
Community Development Block Grant and HOME Investment  
Partnership Programs*

Frank Kane, Director  
Department of Community and  
Economic Development



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## CR-00 - Executive Summary

In accordance with the Federal regulations found in 24 CFR Part 570, Lehigh County, Pennsylvania has prepared this Consolidated Annual Performance and Evaluation Report (CAPER) for the period of October 1, 2021 to September 30, 2022. This is Lehigh County's 15<sup>th</sup> CDBG program year as a federal entitlement community. Lehigh County became a federal entitlement community receiving Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) in 2007. This Five Year Consolidated Plan was prepared for the program years FY 2019 through FY 2023, which set the priorities for the use of CDBG funding. The Five Year Consolidated Plan allows a community to take a comprehensive approach to use resources granted to the community by HUD. Yearly, Lehigh County submits an Annual Action Plan containing the proposed activities outlining the use of CDBG funds for the upcoming program year. The Annual Action Plan relates the activities to goals and objectives outlined in the Five-Year Consolidated Plan. This Consolidated Annual Performance and Evaluation Report (CAPER) describes the accomplishments for the period of FY 2019-2023 Consolidated Plan. The CAPER describes the activities undertaken during this time period for funding from the U.S. Department of Housing and Urban Development (HUD) under the CDBG Program. The projects/activities and accomplishments described in this CAPER principally benefit low- and moderate-income persons and the funding has been targeted to neighborhoods where there is the highest percentage of low- and moderate-income residents in Lehigh County.

The FY 2021 "draft CAPER" was made available for public review and comment for a 15-day period beginning Monday, December 12, 2022 and ending on Tuesday, December 27, 2022. The availability for review of the "draft CAPER" was advertised in the local newspaper and the CAPER was on display at the following locations in the County and on the County's website (<http://www.lehighcounty.org/Departments/Community-Economic-Development>):

- **Lehigh County Department of Community and Economic Development** - Lehigh County Government Center, 17 South 7<sup>th</sup> Street, Room 519, Allentown, PA 18101
- **Catasauqua Public Library** - 302 Bridge Street, Catasauqua, PA 18032
- **Coplay Library** - 49 South 5<sup>th</sup> Street, Coplay, PA 18037
- **Emmaus Public Library** - 11 East Main Street, Emmaus, PA 18049
- **Lower Macungie Library** - 3450 Brookside Road, Macungie, PA 18062
- **Parkland Community Library** - 4422 Walbert Avenue, Allentown, PA 18104
- **Slatington Library** - 650 Main Street, Slatington, PA 18080
- **Southern Lehigh Public Library** - 3200 Preston Lane, Center Valley, PA 18034
- **Whitehall Township Public Library** - 3700 Mechanicsville Road, Whitehall, PA 18052

Lehigh County received no public comments on the draft FY 2021 CAPER.

The following is the overall program narrative based on the Five-Year Consolidated Plan and FY 2021 Annual Action Plan.

#### Grants Received –

Lehigh County has received the following grant amounts during the time period of October 1, 2021 through September 30, 2022:

	CDBG	TOTALS
Entitlement Grants	\$ 1,284,677.00	\$ 1,284,677.00
Program Income	\$ 0.00	\$ 0.00
<b>Total Funds Received:</b>	<b>\$ 1,284,677.00</b>	<b>\$ 1,284,677.00</b>

This chart above includes only grants received during October 1, 2021 through September 30, 2022. Any previous year's grants are not included.

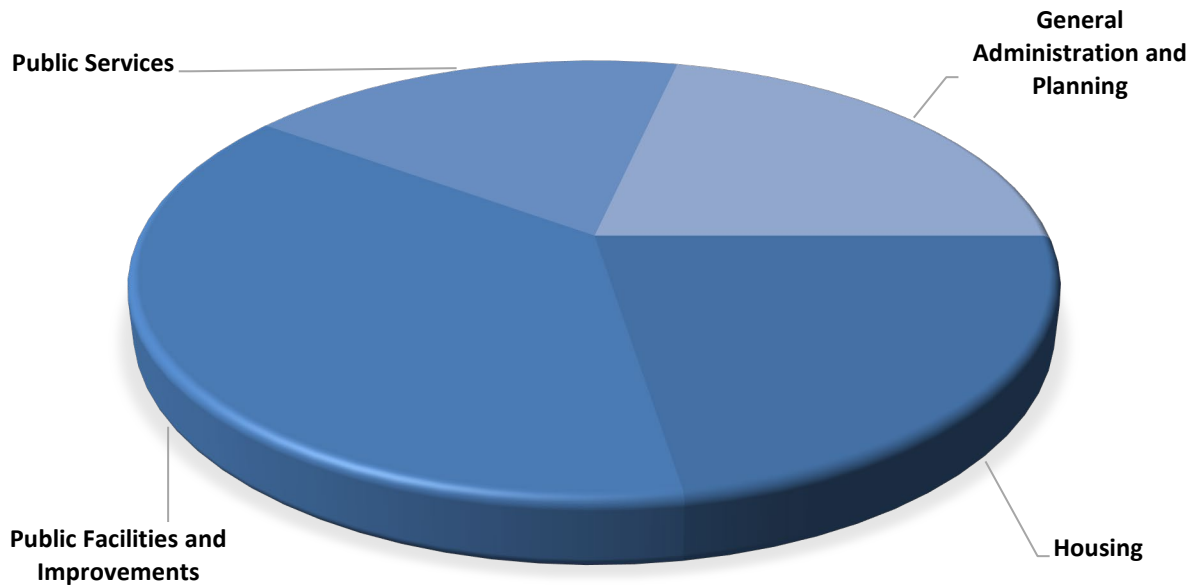
#### Funds Expended –

Amounts shown in the table below are funds that were expended during the time period of October 1, 2021 through September 30, 2022. These expenditures consist of previous year's funds that were not used or expended as well as any reprogrammed funds from previous years.

Funding Sources	Total Funds Expended
Community Development Block Grant (CDBG)	\$ 845,722.16
<b>Total:</b>	<b>\$ 845,722.16</b>

The County's CDBG expenditures by type of activity are shown below.

#### Expenditures by Type of Activity



Type of Activity	Expenditure	Percentage
Acquisition	\$ 0.00	0.00%
Economic Development	\$ 0.00	0.00%
Housing	\$ 189,963.66	22.46%
Public Facilities and Improvements	\$ 317,243.33	37.51%
Public Services	\$ 156,622.55	18.52%
General Administration and Planning	\$ 181,892.62	21.51%
<b>Total:</b>	<b>\$ 845,722.16</b>	<b>100.00%</b>

**\*Note:** The numbers in this chart are taken from the PR-54 - CDBG Community Development Block Grant Performance Profile downloaded from IDIS, which includes both Program Income and prior year CDBG funds expended during this CAPER period.

#### CARES Act Supplemental Allocations Expended

Amounts shown in the table below consist of FY 2020 CARES Act supplemental allocation funds that were expended during the reporting period of October 1, 2021 through September 30, 2022.

Funding Sources	Total Funds Expended
Community Development Block Grant – Coronavirus (CDBG-CV)	\$ 511,980.94

Lehigh County expended \$511,980.94 during this CAPER period and to date has expended \$687,343.92 in CDBG-CV funds.

Lehigh County in total has expended CDBG-CV funds on the following types of activities:

Type of CDBG-CV Activity	Expenditure	Percentage
Public Services	\$ 651,269.40	94.75%
General Administration and Planning	\$ 36,074.52	5.25%
<b>Total:</b>	<b>\$ 687,343.92</b>	<b>100.00%</b>

To date, Lehigh County expended \$687,343.92 in CDBG-CV funds. The County has expended 33.93% of the CDBG-CV allocation to date. Of the CDBG-CV funds expended, 100% was disbursed to benefit LMI persons.

#### Regulatory Caps and Set-Asides –

Lehigh County's program administration expenditures were within the regulatory cap for the CDBG program. This is shown in the following table:

	CDBG
FY 2021 Entitlement Grants	\$ 1,284,677.00
FY 2021 Program Income	\$ 0.00
Administrative Cap Allowance	20%
Maximum Allowable Expenditures	\$ 256,935.40
Administrative Disbursed in IDIS	\$ 181,892.62
Total Administrative Obligations	\$ 211,935.00
<b>Administrative Percentage:</b>	<b>16.50%</b>

Lehigh County's CDBG Program administrative obligation for this reporting period was \$211,935.00, which is below the 20% cap on administrative expenditures.

**CDBG Public Service Activity Cap –**

	<b>CDBG</b>
FY 2021 Entitlement Grants	\$ 1,284,677.00
Prior Year Program Income	\$ 0.00
Public Service Cap Allowance	15%
Maximum Allowable Expenditures	\$ 192,701.55
Total Public Services Funds Disbursed in IDIS	\$ 156,622.55
Total Public Services Obligations	\$ 130,447.13
<b>Public Service Percentage:</b>	<b>10.15%</b>

Lehigh County obligated \$130,447.13 in funds for public services, which was 10.15% of the allowable expenditures that include the FY 2021 Entitlement Grant. This was under the 15% cap on expenditures for public services.

**Five-Year Consolidated Plan Strategies and Goals:**

During the FY 2021 CAPER period, the County addressed the following priority need categories identified in its Five-Year Consolidated Plan:

**HOUSING STRATEGY - HSS**

**Goal:** Improve, preserve, and expand the supply of affordable housing for low- and moderate-income persons and families in Lehigh County.

**Objectives:**

- **HSS-1 Home Ownership** - Promote and assist in developing homeownership opportunities for low- and moderate-income persons & families.
- **HSS-2 Mixed Income Housing** - Promote and assist in the development of mixed income housing, both rental housing and housing for homebuyers.
- **HSS-3 Housing Rehabilitation** - Promote and assist in the preservation of existing owner and renter occupied housing stock in the County.
- **HSS-4 Housing Construction** - Promote and assist in the development of affordable housing, both rental and sales housing.

- **HSS-5 Revitalization** - Promote and assist in the stabilization of residential neighborhoods by removing slums and blight, assembling sites for new housing, rehabilitation of existing housing, and code enforcement.
- **HSS-6 Fair Housing** - Affirmatively further fair housing by promoting fair housing choice throughout Lehigh County.
- **HSS-7 Housing Support** - Promote and assist in housing counseling and support services to low- and moderate-income persons and families.

#### **HOMELESS STRATEGY - HOM**

**Goal:** Improve the living conditions and services for homeless persons and families in Lehigh County.

**Objectives:**

- **HOM-1 Housing** - Promote and assist in developing housing opportunities for homeless persons, families, and those who are at-risk of becoming homeless.
- **HOM-2 Operations/Support** - Promote and assist in program support services for the homeless.
- **HOM-3 Homeless Prevention** - Promote and assist in anti-eviction and prevention of unfair housing practices, which may contribute to homelessness.

#### **SPECIAL NEEDS STRATEGY - SNS**

**Goal:** Improve, preserve, and expand facilities for persons with special needs and the disabled in Lehigh County.

**Objectives:**

- **SNS-1 Housing** - Promote and assist to increase the supply of affordable, decent, safe, sound, and accessible housing for the elderly, persons with disabilities, and persons with other special needs through rehabilitation of existing housing and new construction of accessible housing.
- **SNS-2 Social Services** - Promote and assist to support social service programs and facilities for the elderly, persons with disabilities, and persons with other special needs.
- **SNS-3 Accessibility** - Promote and assist in making accessibility improvements to owner-occupied housing through rehabilitation and improve renter-occupied housing by making reasonable accommodations for the physically disabled.

#### **COMMUNITY DEVELOPMENT STRATEGY - CDS**

**Goal:** Improve, preserve, and create new public and community facilities, infrastructure, and public services to ensure the quality of life for all residents of Lehigh County.

**Objectives:**



- **CDS-1 Community Facilities** - Assist in improving parks, recreational centers, trails, libraries, and other public and community facilities throughout the County.
- **CDS-2 Infrastructure** - Assist in improving the public infrastructure through rehabilitation, reconstruction, and new construction.
- **CDS-3 Public Services** - Assist in improving and increasing public safety, municipal services, and public service and human service programs throughout Lehigh County.
- **CDS-4 Accessibility** - Assist in improving the physical and visual accessibility of community facilities, infrastructure, and public buildings throughout the County.
- **CDS-5 Public Safety** - Assist in improving the public safety facilities, equipment, and ability for first responders for emergency situations throughout the County.
- **CDS-6 Clearance** - Assist in removing and eliminating slums and blighting conditions through demolition of vacant, abandoned, unsafe and dilapidated structures throughout the County.
- **CDS-7 Public Transit** - Promote development of additional bus routes and improved public transportation for low- and moderate-income persons.

#### **ECONOMIC DEVELOPMENT STRATEGY - EDS**

**Goal:** Increase and promote job creation, job retention, self-sufficiency, education, job training, technical assistance, and economic empowerment of low- and moderate-income residents of Lehigh County.

**Objectives:**

- **EDS-1 Employment** - Support and encourage new job creation, job retention, employment, and job training services.
- **EDS-2 Financial Assistance** - Support business and commercial growth through expansion and new development with technical and financial assistance programs.
- **EDS-3 Revitalization** - Support and promote plans for new development and redevelopment to revitalize distressed areas of Lehigh County.
- **EDS-4 Financial Incentives** - Support and encourage new economic development through local, state and Federal tax incentives and programs.

#### **ADMINISTRATION, PLANNING, AND MANAGEMENT STRATEGY - APM**

**Goal:** Provide sound and professional planning, administration, oversight and management of Federal, state, and local funded programs.

**Objectives:**

- **APM-1 Coordination** - Continue to provide sound and professional planning, program management and oversight for the successful administration of Federal, state, and local funded programs.

- **APM-2 Planning** - Continue to develop and plan for special studies, environmental clearance, fair housing, and compliance with all Federal, state, and local laws and regulations.

#### FY 2021 CDBG Budget –

The following chart lists the FY 2021 CDBG activities that were funded.

Project ID Number	Project Title/Description	2021 CDBG Budget	2021 CDBG Expenditures	Comments
CD-21-01	<b>Aspire to Autonomy - Emergency Shelter</b> - Operating costs to start-up a shelter for single, female victims of human trafficking.	\$ 28,000.00	\$ 28,000.00	Completed.
CD-21-02	<b>Catholic Charities - Self-Sufficiency &amp; Intervention Program</b> - Up to 3 months of rent and utility assistance to 25 LMI households. \$20,790 requested for direct assistance. Remaining for casework and operating.	\$ 29,700.00	\$ 27,054.46	The remaining funds will be expended during the FY 2022 CAPER period.
CD-21-03	<b>Communities in Schools of Lehigh Valley - Career Supports at LCTI</b> - Case management of 20 low income, at-risk students who require truancy interventions and additional case-managed support to overcome mental and behavioral health challenges and successfully complete their academic goals at LCTI.	\$ 25,000.00	\$ 25,000.00	Completed.
CD-21-04	<b>Lehigh Carbon Community College - ESL for Communication Success</b> - ESL class at Whitehall High School targeted to parents of students to promote strong parental involvement in education by improving their ability to converse with teachers and assist their children with homework. 20 participants.	\$ 6,000.00	\$ 4,502.04	The remaining funds will be expended during the FY 2022 CAPER period.
CD-21-05	<b>LVCIL – PLACE</b> - Program will provide 50 consumers with housing options and connect consumers to community services they need to achieve or maintain their independence. Staff will also educate private landlords, property managers, and realtors on the benefits of renting to people with disabilities.	\$ 25,000.00	\$ 11,003.22	The remaining funds will be expended during the FY 2022 CAPER period.
CD-21-06	<b>New Bethany Ministries - Staff Salaries of Representative Payee Program</b> - The representative payee (RP) program accesses Social Security funds of participants and pays essential bills on their behalf. The CDBG funding would pay for the salaries of staff to carry out the	\$ 15,430.00	\$ 15,430.00	Completed.

	Lehigh County portion of the full RP program, which amounts to 10 clients.			
CD-21-07	<b>NPLS - LMI Legal Help</b> - Housing-related legal aide to 40 LMI people. 2 housing outreach sessions.	\$ 10,000.00	\$ 10,000.00	Completed.
CD-21-08	<b>The Literacy Center - ESL &amp; ABE courses</b> - TLC will provide high-quality literacy programs to 30 Lehigh County adults in English as a Second Language (ESL), GED, or Workforce Development programs dependent on need. This program addresses the strategy of Economic Development as they increase and promote job creation, job retention, self-sufficiency, education, job training, technical assistance, and economic empowerment to low and moderate income residents in Lehigh County – Specifically residents living outside of Lower Milford Twp. and the city limits of Allentown and Bethlehem. Funds will pay for Instructor salaries.	\$ 15,000.00	\$ 6,811.87	The remaining funds will be expended during the FY 2022 CAPER period.
CD-21-09	<b>Alliance for Building Communities - Mountain View Elevator Rehabilitation</b> - Upgrade elevator controls inside and refinish the interior at the Mountain View Apartment building. The Apartment building provides dwellings for low income seniors. The elevators are essential to meet ADA accessibility.	\$144,000.00	\$ 0.00	The funds will be expended during the FY 2022 CAPER period.
CD-21-10	<b>CACLV - Roof &amp; HVAC Emergency Replacement Program</b> - The project consists of the replacement of structural deficient roofs and/or HVAC systems in 15 low-to-moderate income homeowners throughout the 36 eligible LMI block groups in Lehigh County. The objective is to bring the homes into compliance with building codes and minimum housing quality standards. Repairs may also improve the energy efficiency of the homes, resulting in cost savings.	\$225,000.00	\$ 0.00	The funds will be expended during the FY 2022 CAPER period.
CD-21-11	<b>VHDC - Seneca House</b> - Rehabilitate house for 20 extremely-low income residents with special needs residing in the Borough of Fountain Hill. The 20 single-room occupancy units comprise a section of the Mill 2 affordable housing project operated by Valley House Development Corporation.	\$ 80,000.00	\$ 0.00	The funds will be expended during the FY 2022 CAPER period.
CD-21-12	<b>Coplay Borough - Fire Department Equipment</b> - The project objective is to replace outdated life-saving equipment for	\$ 40,636.00	\$ 40,636.00	Completed.

	the Fire Department which includes a breathing air compressor, a carbon monoxide monitor, and installation of the equipment.			
CD-21-13	<b>Fountain Hill Borough - Kieffer St and Jeter Ave Reconstruction</b> - Construction and/or replacement of curb ramps to be ADA compliant and provide accessibility. Replacement of the curb and sidewalk where necessary to provide a safe pedestrian travel path for residents walking along Kieffer street and Jeter Avenue.	\$134,100.00	\$134,100.00	Completed.
CD-21-14	<b>Macungie Borough - Memorial Park Association</b> - The plan is to take two existing (not currently in use) small bathrooms which share a cement block wall and combine them into one large handicap accessible ADA compliance bathroom.	\$ 6,595.00	\$ 6,595.00	Completed.
CD-21-15	<b>Slatington Borough - #3 - East Franklin Street</b> - Improvements to the roadway from East South Street from 2nd Street to Fairview Avenue which include resurfacing. Install an ADA ramp at the intersection of East South Street and 2nd Street with pavement restoration.	\$ 95,069.00	\$ 0.00	The funds will be expended during the FY 2022 CAPER period.
CD-21-16	<b>Whitehall Township - Curb Cuts</b> - Updating or installing 27 handicap accessible ramps at the following locations: PA Street from Mauch Chunk to Richland (8 CC); Tremont St from 9th to 10th St. (4 CC); Quarry from Mulberry to 2nd St (6 CC); 2nd St from Lehigh to Carbon St (5 CC); and Carbon from Second to Third St (4 CC).	\$113,212.00	\$113,212.00	Completed.
CD-21-17	<b>Alliance for Building Communities - Mountain View Elevator Rehabilitation-Relocation</b> - ABC is applying for a second CDBG grant to modernize the elevator at its Mountain View Apartments - a multi-story facility with 46 low income rental units for seniors & the disabled. They must provide alternate housing for 9 tenants unable to access their upper story apartments while the elevator is out of service.	\$ 35,000.00	\$ 0.00	The funds will be expended during the FY 2022 CAPER period.
CD-21-18	<b>Administration</b> - Funds for oversight, management, and administration of the CDBG program.	\$256,935.00	\$181,892.62	The remaining funds will be expended during the FY 2022 CAPER period.

The County spent \$604,237.21, or 47.03% of its FY 2021 CDBG allocation. Additionally, during the FY 2021 CAPER period, the County expended \$241,484.95 from previous fiscal years.

### CDBG-CV Budget

The table below lists the CDBG-CV funded activities and the amounts expended to date.

Activity	Budget	Total Expenditures
CV - Catholic Charities - Rent Conciliation Program	\$ 118,500.00	\$ 97,686.80
CV - CACLV - CAFS - Foreclosure Assistance	\$ 15,000.00	\$ 0.00
CV - CACLV - Sixth Street Shelter	\$ 50,000.00	\$ 0.00
CV - Conference of Churches - Rental Assistance Program	\$ 105,480.00	\$ 69,469.54
CV - LCTI - COVID Scholarships	\$ 60,000.00	\$ 21,251.00
CV - Literacy Center - Workforce Development Online Education	\$ 30,000.00	\$ 0.00
CV - NPLS - Legal Aide	\$ 20,000.00	\$ 17,360.58
CV - Administration	\$ 91,705.00	\$ 36,074.52
CV - Technology Adaptations	\$ 62,385.70	\$ 12,385.70
CV - Food Security	\$ 700,000.00	\$ 137,917.40
CV - Housing Stabilization	\$ 672,699.30	\$ 295,198.38
CV - COVID Support Program	\$ 120,000.00	\$ 0.00

To date, Lehigh County expended \$687,343.92 in CDBG-CV funds, which is 33.93% of the County's CDBG-CV allocation.

### Housing Performance Measurements –

The table below lists the objectives and outcomes that the County accomplished through CDBG activities during this CAPER period:

Objectives	Outcomes						Total by Objective	
	Availability/ Accessibility		Affordability		Sustainability			
	Units	\$	Units	\$	Units	\$	Units	\$
Suitable Living	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Decent Housing	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Economic Opportunity	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Total by Outcome:	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00

**Substantial Amendments –****Substantial Amendment # 1:**

In FY 2021, Lehigh County determined that it was necessary to amend the previously approved FY 2020 and 2021 Community Development Block Grant (CDBG) Program years' budgets in order to reallocate funds. The Substantial Amendments were advertised from March 12, 2022 to April 12, 2022 at the Lehigh County Office of Community Development, 17 South Seventh Street, Allentown, PA 18101, as well as online at <http://www.lehighcounty.org/Departments/Community-Economic-Development>.

The amendments to FY 2020 and 2021 CDBG Annual Action Plans were proposed as follows:

- **FY 2020**
  - **Lehigh Carbon Community College – ESL for Communication Success** – Allocation decreases from \$6,000 to \$3,464.97.
- **FY 2021**
  - **Administration** – Allocation decreases from \$256,935 to \$211,935.
  - **North Whitehall Township – Zoning Ordinance Re-Write** – Allocation increases from \$0 to \$45,000.

**Substantial Amendment # 2:**

In FY 2021, Lehigh County determined that it was necessary to amend the previously approved FY 2019 Community Development Block Grant – CARES Act (CDBG-CV) Program year budget in order to reallocate funds. The Substantial Amendment were advertised from July 27, 2022 to August 1, 2022 at the Lehigh County Office of Community Development, 17 South Seventh Street, Allentown, PA 18101, as well as online at <http://www.lehighcounty.org/Departments/Community-Economic-Development>.

The amendment to FY 2019 CDBG-CV Annual Action Plan were proposed as follows:

**Technology Adaptations Program** – Funding for the purchase and implementation of technology to address alternative service needs for populations impacted by COVID-19.

- Decrease original budget of \$315,085 by \$252,699.30
- New budget of \$62,385.70

**Food Security Program** – Funding towards the purchase, storage, and distribution of food and toiletries to banks and pantries.

- Increase original budget of \$250,000 by \$450,000
- New budget of \$700,000

**Financial and Legal Counseling Program** – Funding for foreclosure, unemployment compensation, legal and Fair Housing counseling for COVID-19 impacted households.

- Decrease original budget of \$250,000 by \$250,000

- New budget of \$0. This project will be canceled.

**Housing Stabilization Program** – Funding for security deposits, 6 months of rental, mortgage, and utility assistance, mortgage arrears, case management, emergency expenses, and housing search for LMI households impacted by COVID-19.

- Decrease original budget of \$750,000 by \$77,300.70
- New budget of \$672,699.30

**COVID Support Program** – Funding for projects offering health- and service-related information and support to households impacted by COVID-19.

- Program start-up with a budget of \$120,000

**Lehigh Career & Technical Institute** – COVID-19 Hardship Scholarships for low- to moderate-income households impacted by COVID-19 and requiring training to join the workforce and/or increase household income.

- Increase original budget of \$30,000 by \$30,000
- New budget of \$60,000

## CR-05 - Goals and Outcomes

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

*This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.*

This is Lehigh County's third year of the Five Year Consolidated Plan designed to address the housing and non-housing needs of County residents. This year's CAPER reports on the actions and achievements the County accomplished in Fiscal Year 2021.

The CAPER for the FY 2021 Annual Action Plan for Lehigh County encompasses the County's CDBG Program and outlines which activities the County undertook during the program year beginning October 1, 2021 and ending September 30, 2022. The Lehigh County Department of Community and Economic Development is the lead entity and administrator for the CDBG funds.

The CDBG Program and the activities outlined in this FY 2021 CAPER principally benefited low- and moderate-income persons and funding was targeted to communities where there is the highest percentage of low- and moderate-income residents.

Lehigh County, during this CAPER period, budgeted and expended CDBG funds on the following strategies:

- **Housing Strategy – HSS** – Budgeted \$315,000.00, expended \$10,000.00.
- **Homeless Strategy – HOM** – Budgeted \$29,700.00, expended \$27,054.46.
- **Special Needs Strategy – SNS** – Budgeted \$0.00, expended \$0.00.
- **Community Development Strategy – CDS** – Budgeted \$648,042.00, expended \$385,290.13.
- **Economic Development Strategy – EDS** – Budgeted \$0.00, expended \$0.00.
- **Administration, Planning, and Management Strategy – APM** – Budgeted \$291,935.00, expended \$181,892.62.



**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

*Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.*

Goal	Category	Indicator	Unit of Measure	Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
APM-1 Coordination	Non-Housing Community Development administrative management	Other	Other	5	3	60.00%	1	1	100.00%
APM-2 Planning	Non-Housing Community Development administrative management	Other	Other	5	3	60.00%	1	1	100.00%
CDS-1 Community Facilities	Non-Housing Community Development	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	20,265	9,776	48.24%	3,586	3,586	100.00%
CDS-1 Community Facilities	Non-Housing Community Development	Other	Other	1	2	200.00%	1	0	0.00%

<b>CDS-2 Infrastructure</b>	Non-Housing Community Development	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	15,260	4,300	28.18%	1,810	0	0.00%
<b>CDS-2 Infrastructure</b>	Non-Housing Community Development	Other	Other	5	0	0.00%	2	0	0.00%
<b>CDS-3 Public Services</b>	Non-Housing Community Development	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1,045	3,166	302.97%	146	2,662	1,823.29%
<b>CDS-3 Public Services</b>	Non-Housing Community Development	Homeless Person Overnight Shelter	Persons Assisted	0	33	100.00%	0	33	100.00%
<b>CDS-3 Public Services</b>	Non-Housing Community Development	Overnight/ Emergency Shelter/Transitional Housing Beds added	Beds	0	0		0	0	
<b>CDS-3 Public Services</b>	Non-Housing Community Development	Homelessness Prevention	Persons Assisted	0	68	100.00%	0	68	100.00%
<b>CDS-4 Accessibility</b>	Non-Housing Community Development	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	30,440	9,471	31.11%	1,003	4,057	404.49%

<b>CDS-4 Accessibility</b>	Non-Housing Community Development	Other	Other	10	0	0.00%	3	0	0.00%
<b>CDS-5 Public Safety</b>	Non-Housing Community Development	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
<b>CDS-6 Clearance</b>	Non-Housing Community Development	Buildings Demolished	Buildings	0	0				
<b>CDS-7 Public Transit</b>	Non-Housing Community Development	Other	Other	0	0				
<b>EDS-1 Employment</b>	Economic Development	Jobs created/retained	Jobs	0	0				
<b>EDS-1 Employment</b>	Economic Development	Businesses assisted	Businesses Assisted	0	0				
<b>EDS-2 Financial Assistance</b>	Economic Development	Businesses assisted	Businesses Assisted	0	0				
<b>EDS-3 Revitalization</b>	Non-Housing Community Development	Other	Other	0	0				
<b>EDS-4 Financial Incentives</b>	Economic Development	Other	Other	0	0				

<b>HOM-1 Housing</b>	Homeless	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	15	20	133.33%	30	0	0.00%
<b>HOM-2 Operation/Support</b>	Homeless	Overnight/ Emergency Shelter/Transitional Housing Beds added	Beds	0	0				
<b>HOM-3 Homeless Prevention</b>	Homeless	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	44	100.00%	0	44	100.00%
<b>HOM-3 Homeless Prevention</b>	Homeless	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	
<b>HOM-3 Homeless Prevention</b>	Homeless	Homelessness Prevention	Persons Assisted	0	25	100.00%	0	25	100.00%
<b>HSS-1 Home Ownership</b>	Affordable Housing	Homeowner Housing Added	Household Housing Unit	0	0				
<b>HSS-2 Mixed Income Housing</b>	Affordable Housing	Homeowner Housing Added	Household Housing Unit	0	0				
<b>HSS-3 Housing Rehabilitation</b>	Affordable Housing	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	65	0	0.00%	65	0	0.00%

<b>HSS-3 Housing Rehabilitation</b>	Affordable Housing	Homeowner Housing Rehabilitated	Household Housing Unit	15	19	126.67%	3	11	366.67%
<b>HSS-4 Housing Construction</b>	Affordable Housing	Rental units constructed	Household Housing Unit	0	0				
<b>HSS-4 Housing Construction</b>	Affordable Housing	Homeowner Housing Added	Household Housing Unit	0	0				
<b>HSS-5 Revitalization</b>	Affordable Housing	Other	Other	0	0				
<b>HSS-6 Fair Housing</b>	Affordable Housing	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	200	223	111.50%	40	68	170.00%
<b>HSS-6 Fair Housing</b>	Affordable Housing	Other	Other	5	3	60.00%	1	1	100.00%
<b>HSS-7 Housing Support</b>	Affordable Housing	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				
<b>SNS-1 Housing</b>	Non-Homeless Special Needs	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				

<b>SNS-1 Housing</b>	Non-Homeless Special Needs	Rental units constructed	Household Housing Unit	0	0				
<b>SNS-1 Housing</b>	Non-Homeless Special Needs	Homeowner Housing Added	Household Housing Unit	0	0				
<b>SNS-2 Social Services</b>	Non-Homeless Special Needs	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				
<b>SNS-2 Social Services</b>	Non-Homeless Special Needs	Rental units constructed	Household Housing Unit	0	0				
<b>SNS-2 Social Services</b>	Non-Homeless Special Needs	Homeowner Housing Added	Household Housing Unit	0	0				
<b>SNS-3 Accessibility</b>	Non-Homeless Special Needs	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				
<b>SNS-3 Accessibility</b>	Non-Homeless Special Needs	Rental units rehabilitated	Household Housing Unit	0	0				
<b>SNS-3 Accessibility</b>	Non-Homeless Special Needs	Homeowner Housing Rehabilitated	Household Housing Unit	0	0				

Table 1 - Accomplishments – Program Year &amp; Strategic Plan to Date

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

During the FY 2021 CDBG Program Year, Lehigh County addressed the following goals from the Five-Year Consolidated Plan:

#### **HOUSING STRATEGY - HSS**

**Goal:** Improve, preserve, and expand the supply of affordable housing for low- and moderate-income persons and families in Lehigh County.

**Objectives:**

- **HSS-3 Housing Rehabilitation** - Promote and assist in the preservation of existing owner and renter occupied housing stock in the County.

*The County proposed to assist sixty-five (65) households with public facility or infrastructure activities for low- and moderate-income housing benefits and three (3) households with homeowner housing rehabilitation. The County assisted eleven (11) households with homeowner housing rehabilitation and rehabilitated two (2) rental occupancy housing units during this CAPER period. These projects are still ongoing and will be completed during the FY 2022 CAPER period.*

- **HSS-6 Fair Housing** - Affirmatively further fair housing by promoting fair housing choice throughout Lehigh County.

*The County used CDBG funds to pay for fair housing activities carried out by North Penn Legal Services. The goal was to assist forty (40) low- and moderate-income households through this activity. North Penn Legal Services exceeded this goal by assisting sixty-eight (68) low- and moderate-income households.*

#### **HOMELESS STRATEGY - HOM**

**Goal:** Improve the living conditions and services for homeless persons and families in Lehigh County.

**Objectives:**

- **HOM-1 Housing** - Promote and assist in developing housing opportunities for homeless persons, families, and those who are at-risk of becoming homeless.

*During this CAPER reporting period, the County proposed to assist thirty (30) low and moderate-income households. The County did not meet this goal during this CAPER period. This project is still ongoing and will be completed during the FY 2022 CAPER period.*

- **HOM-3 Homeless Prevention** - Promote and assist in anti-eviction and prevention of unfair housing practices, which may contribute to homelessness.

*During this CAPER reporting period, the County exceed its goals by assisting forty-four (44) persons through public service activities other than low- and moderate-income housing benefit and twenty-five (25) persons assisted with homelessness prevention activities.*

## **COMMUNITY DEVELOPMENT STRATEGY - CDS**

**Goal:** Improve, preserve, and create new public and community facilities, infrastructure, and public services to ensure the quality of life for all residents of Lehigh County.

### **Objectives:**

- **CDS-1 Community Facilities** - Assist in improving parks, recreational centers, trails, libraries, and other public and community facilities throughout the County.

*During this CAPER reporting period, the County proposed to assist 3,586 persons and 1 other public facility improvement. The County during this CAPER period assisted 3,586 low- and moderate-income persons. The 1 other public facility improvement was not completed during this CAPER period, this will be completed during the FY 2022 CAPER reporting period.*

- **CDS-2 Infrastructure** - Assist in improving the public infrastructure through rehabilitation, reconstruction, and new construction.

*During this CAPER reporting period, the County proposed to assist 1,810 low- and moderate-income persons and 2 other infrastructure improvement projects. The County did not meet its goal during this CAPER period. These projects are still ongoing and will be completed during the FY 2022 CAPER period.*

- **CDS-3 Public Services** - Assist in improving and increasing public safety, municipal services, and public service and human service programs throughout Lehigh County.

*The County proposed to serve 146 persons during this CAPER reporting period. The County exceeded this goal by assisting 2,763 persons during this CAPER period.*

- **CDS-4 Accessibility** - Assist in improving the physical and visual accessibility of community facilities, infrastructure, and public buildings throughout the County.

*The County proposed to assist 1,003 persons and three (3) others during this CAPER reporting period. The County assisted 4,057 persons. These projects are still ongoing and will be completed during the FY 2022 CAPER period.*



**ADMINISTRATION, PLANNING, AND MANAGEMENT STRATEGY - APM**

**Goal:** Provide sound and professional planning, administration, oversight and management of Federal, state, and local funded programs.

**Objectives:**

- **APM-1 Coordination** - Continue to provide sound and professional planning, program management and oversight for the successful administration of Federal, state, and local funded programs.

*The County continued to use CDBG and CDBG-CV funds to pay for administrative and office expenses of the CDBG and CDBG-CV programs.*

- **APM-2 Planning** - Continue to develop and plan for special studies, environmental clearance, fair housing, and compliance with all Federal, state, and local laws and regulations.

*The County continued to use CDBG and CDBG-CV funds to pay for administrative and office expenses of the CDBG and CDBG-CV programs.*

During this CAPER period, the County assisted eleven (11) owner-occupied housing units through the County-wide Rehabilitation program. The County also rehabilitated two (2) renter-occupied housing units. Through the CDBG funds the County funded three (3) activities to maintain affordable housing units stay affordable by making rehabilitation improvements to the units.

The County assisted sixty-nine (69) persons from becoming homeless, along with supporting the Eastern Pennsylvania Continuum of Care Network FY 2021 CoC Application. The County also funded the rehabilitation of 20 SRO units.

Lehigh County assisted 2,763 persons by funding public service activities during this CAPER period. Through this funding, the following type of services were provided: homelessness prevention; housing referral and counseling; adult literacy education; job training; subsistence services; Fair Housing outreach, education, and advocacy.

During this CAPER period, the County funded two (2) community facilities improvements. These activities included fire equipment and ADA improvements.

In addition, like all older communities, there is a great need for infrastructure improvements. This was done through funding three (3) activities. These activities included curb cuts and street reconstruction.

**CR-10 - Racial and Ethnic composition of families assisted**

**Describe the families assisted (including the racial and ethnic status of families assisted).**

**91.520(a)**

	CDBG
White	4,007
Black or African American	222
Asian	25
American Indian or Alaska Native	34
Native Hawaiian or Other Pacific Islander	4
<b>Total:</b>	<b>4,292</b>
Hispanic	503
Not Hispanic	3,789
<b>Total:</b>	<b>4,292</b>

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

**Narrative**

Lehigh County's programs benefitted 4,007 (93.35 %) White families, 222 (5.17%) Black or African American families, 25 (0.58%) Asian families, 34 (0.79%) American Indian or Alaska Native families, and 4 (0.09%) Native Hawaiian or Other Pacific Islander. Also, 503 families (11.72%) were Hispanic, versus 4,292 families (88.28%) who were not Hispanic.

**CR-15 - Resources and Investments 91.520(a)****Identify the resources made available**

Source of Funds	Source	Expected Amount Available	Actual Amount Expended Program Year 2021
CDBG	Public - Federal	\$1,284,677.00	\$845,722.16

**Table 3 - Resources Made Available****Narrative**

Lehigh County received the following grant amounts during the time period of October 1, 2021 through September 30, 2022:

• FY 2021 CDBG Allocation	\$1,284,677.00
• CDBG Program Income	\$ 0.00
• FY 2020 CDBG-CV Allocation	<u>\$2,025,770.00</u>
<b>Total Funds Received</b>	<b>\$3,310,447.00</b>

During this CAPER period, Lehigh County expended \$845,722.16 of CDBG funds. The County expended \$604,237.21 in CDBG funds from FY 2021 and \$241,484.95 from prior fiscal year CDBG funds.

In addition, Lehigh County expended \$511,980.94 of CDBG-CV funds during this CAPER period and to date has expended \$687,343.92 in CDBG-CV funds.

**Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
County Wide	100%	100%	The County funded 18 projects during this CAPER period in this Target Area with CDBG funds.

**Table 4 – Identify the geographic distribution and location of investments****Narrative**

Rationale for funding activities were based on the eligibility of the activity, if it met a national objective, who were the beneficiaries of the activity, and evidence of the need in the community or by the agency/organization. The County also selected projects, activities, and programs that addressed the Five-

Year Goals and Objectives from the Five-Year Consolidated Plan. Additional consideration was given based on the community's or the agency's/organization's past history of expenditure of the CDBG funds, the ability to leverage other funds for the activity, past performance outcomes, and whether the FY 2021 request was related to projects that, if not funded, would result in a special assessment against low-income homeowners. Finally, a high priority was given to activities based on the community or agency/organization's ability to complete the project in a timely manner. Lehigh County allocated its FY 2021 CDBG funds to provide assistance with activities that met the underserved needs of the communities participating in the program. The projects that meet the HUD criteria for benefit to low- and moderate-income households were located in those census tracts or block groups that were defined as low/mod areas. In selecting projects, consideration was given to the communities with concentrations of racial or ethnic groups and disproportionate needs standards.

Lehigh County has allocated its FY 2021 CDBG funds to principally benefit low- and moderate-income persons.

- The infrastructure improvement activities are either located in a low- and moderate-income census tract/block group or have a low- and moderate-income service area benefit or clientele over 51% low- and moderate-income.
- The Public Services activities are either located in a low- and moderate-income census area or have a low- and moderate-income services area benefit or clientele.
- The Public Facilities activities are either located in a low- and moderate-income census area or have a low- and moderate-income service area benefit or clientele.
- The housing activities for the first-time homebuyers and housing rehabilitation program have an income eligibility criteria, therefore the income requirement restricts funds to low- and moderate-income households throughout the County.

Lehigh County does not anticipate any obstacles in the performance of the FY 2021 CDBG activities. Affordable housing was identified as the largest underserved need in Lehigh County in the Five Year Consolidated Plan. Lehigh County during this program year became an HUD entitlement community under the HOME program. The County will use these additional funds to help assist with the need of affordable housing. The primary obstacle to meeting the underserved needs are the limited resources available to address the identified priorities in the County. Lehigh County will continue to partner with other agencies when feasible, to leverage resources and maximize outcomes in housing, community, and economic development.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The following public (non-federal) and private financial resources were made available to Lehigh County and its agencies and organizations to address the needs identified in the FY 2021 Annual Action Plan:

- Lehigh County Housing Authority received \$530,670.00 in FY 2021 Capital Funds for renovations and improvements to public housing to support affordable housing in the County.

There is no match requirement for the CDBG Program. Lehigh County does not receive an entitlement under the HOME and ESG programs, which do require a match.

Lehigh County is a member of the PA Eastern Continuum of Care Network - Lehigh Valley Regional Homeless Advisory Board (RHAB). The RHAB covers two (2) counties in the region. These counties are Lehigh and Northampton. The following agencies in Lehigh County received FY 2021 CoC funds for Permanent Supportive Housing (PSH), Supportive Services (SS), and Transitional Housing (TH):

- **The Salvation Army, a New York Corporation - Allentown Hospitality House Permanent Housing Program** - received \$184,502.00 for permanent supportive housing.
- **Lehigh County Conference of Churches - Outreach and Case Management for the Disabled, Chronically Homeless** - received \$97,559.00 for support services.
- **Lehigh County Conference of Churches - Pathways Permanent Supportive Housing Consolidation** - received \$1,071,356.00 for permanent supportive housing.
- **Lehigh County Conference of Churches – Pathways RRH** - received \$390,252.00 for permanent supportive housing.
- **Lehigh County Housing Authority - Shelter Plus Care** - received \$241,210.00 for permanent supportive housing.
- **Resources for Human Development, Inc. – Crossroads Family** - received \$298,304.00 for permanent supportive housing.
- **Resources for Human Development, Inc. – Crossroads Individual** - received \$403,316.00 for permanent supportive housing.
- **Resources for Human Development, Inc. - LV ACT Housing Supports** - received \$229,840.00 for permanent supportive housing.
- **Resources for Human Development, Inc. – Crossroads Housing Bonus Expansion** - received \$266,389.00 for permanent supportive housing.
- **Pennsylvania Coalition Against Domestic Violence – Northeast Regional DV RRH** – received \$1,220.020 for rapid rehousing
- **Valley Housing Development Corporation - SHP # 2 and # 3** - received \$403,265.00 for permanent supportive housing.

- **Valley Youth House Committee, Inc. - TH/RRH** - received \$535,694.00 for temporary and rapid re-housing.
- **Third Street Alliance for Women and Children - LV – RRH** - received \$387,700.00 for rapid re-housing.
- **Valley Youth House Committee, Inc. - Lehigh Valley RRH for Families** - received \$322,472.00 for rapid re-housing.
- **Northampton County Housing Authority - NCHA Shelter Plus Care** - received \$125,973.00 for permanent supportive housing.

Lehigh County did not have any publicly-owned land or property within the jurisdiction that was funded with CDBG funds.

**CR-20 - Affordable Housing 91.520(b)**

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	66	137
Number of non-homeless households to be provided affordable housing units	0	11
Number of special-needs households to be provided affordable housing units	168	2
<b>Total:</b>	<b>234</b>	<b>150</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through rental assistance	34	38
Number of households supported through the production of new units	0	0
Number of households supported through the rehab of existing units	68	13
Number of households supported through the acquisition of existing units	0	0
<b>Total:</b>	<b>102</b>	<b>51</b>

Table 6 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

During this CAPER period, Lehigh County supported thirty-eight (38) households through rental assistance, which was slightly less than the proposed thirty-four (34) households. The County proposed to assist sixty-eight (68) households through rehab of existing units, but the County only assisted thirteen (13) households. The County

**Discuss how these outcomes will impact future annual action plans.**

Lehigh County is working toward achieving its goal of providing decent, safe, sound, and affordable housing for its low- and moderate-income residents. The County is providing CDBG funds for self-

sufficiency, owner-occupied, and renter-occupied housing rehabilitation to keep the housing stock decent, safe, sound, and affordable.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

Number of Persons Served	CDBG Actual
Extremely Low-income	11
Low-income	2
Moderate-income	0
<b>Total:</b>	<b>13</b>

**Table 7 – Number of Persons Served**

### **Narrative Information**

During this CAPER period, the County assisted eleven (11) owner-occupied housing units through the County-wide Rehabilitation program. The County also rehabilitated two (2) renter-occupied housing units.

Based on the PR 23 IDIS Report, Lehigh County during this CAPER period used its CDBG funds to assist 13 households, of which 84.62% (11) was Extremely Low-Income, 15.38% (2) were Low-Income, and 0% (0) was Moderate-Income.



**CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through: Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The Eastern PA CoC serves a total of thirty-three (33) counties. The 33 counties are organized into five (5) geographically dispersed Regional Homeless Advisory Boards (RHABs). Lehigh County is part of the Lehigh Valley Regional Homeless Advisory Board (LV-RHAB). The region is made up of two (2) counties which include: Lehigh and Northampton Counties.

According to the Governance Charter for the Eastern PA Continuum of Care Collaborative, the mission of the Eastern PA CoC is to end homelessness throughout the 33-county Continuum of Care. The CoC works toward ending homelessness by providing a framework for a comprehensive and well-coordinated regional and local planning process. This included identifying needs, conducting a system-wide evaluation of existing resources and program activities, and building a system of housing and services that addresses those needs. This mission was pursued through the development of long-range plans to prevent and end homelessness in the geographic area, as well as the coordination necessary for successful implementation. The objectives of the CoC included the following:

- Promote development of adequate funding for efforts for preventing homelessness, rapidly re-housing homeless persons, and stabilizing housing;
- Maximize potential for self-sufficiency among individuals and families experiencing homelessness;
- Promote full access to, and effective use of, mainstream programs.

The Continuum of Care completes an annual "Point in Time Count Survey" in January to determine the number of homeless individuals and families in the Eastern Pennsylvania Region. Based on the Point in Time Count (PITC) conducted in January 2022, the following numbers of homeless persons were reported in Lehigh County:

- **Unsheltered** - 44 individuals, 0 families with children, and 0 children only
- **Transitional Housing** - 60 individuals, 13 families with children, and 0 children only
- **Emergency Shelter** - 280 individuals, 52 families with children, and 0 children only

Unsheltered homelessness is not common in the mostly rural Eastern PA CoC. The largest percentage of unsheltered homeless are typically located in Lehigh, Northampton, and Monroe Counties. Ongoing street outreach occurs in these three (3) counties. Lehigh Carbon Community College in the Lehigh Valley tracks unsheltered persons in their Efforts to Outcomes (ETO) database. Identified persons are provided with immediate shelter and services. Intake and permanent housing placement occur as quickly as possible.

Lehigh County Point in Time Count, there were 44 unsheltered persons, 60 persons in transitional shelter, and 384 in emergency shelter. There were 138 children under the age of 18, with 22 in a transitional shelter and 116 in an emergency shelter.

**Chronic Homeless:**

Lehigh County reported an increase of chronic homelessness between 2020 through 2022. In 2021, the Eastern PA CoC did not conduct an unsheltered count due to COVID-19. In 2020, the County has 14 chronic homeless individuals and in 2022 this number increased to 21 individuals.

**Risk Factors for Homelessness:**

The biggest risk factors of homelessness continued to be: 1) a person or family doubled-up with another family; 2) being released from a psychiatric facility; 3) being released from a substance abuse treatment facility; or 4) being released from a corrections facility. The data points to the needs to identify which institutions within the 33-County CoC were not using adequate discharge planning, and to improve their coordination with the CoC. To reduce first-time homelessness, the CoC has increased its homeless prevention resources through PHARE (Marcellus Shale fees), ESG, Supportive Services to Veteran Families (SSVF), and other funds.

**Addressing the emergency shelter and transitional housing needs of homeless persons**

The Eastern PA Continuum of Care continues to operate a Coordinated Entry program, which was piloted in the Lehigh Valley and expanded to all 33 counties of the CoC, to ensure that those at-risk of homelessness or experiencing homelessness are connected to appropriate resources and services. The system continues to ensure the management of access, assessment, prioritization, and referral to housing and services for any person experiencing or at imminent risk of homelessness throughout the region. A call center operated by PA 2-1-1 provides live voice intake and there are 17 access sites that provide face-to-face intake. Service providers are trained in housing first, the VI-SPDAT assessment, and other best practices to assist homeless persons in receiving proper services. The CoC continues to conduct mobile outreach for vulnerable populations and includes ESL translation services with its intake services, as well as access for those who are hearing impaired. Coordinated Entry processes also continue to provide information about service needs and identify gaps to help communities plan their assistance and resources.

Lehigh County Conference of Churches assisted the homeless individuals that used the emergency shelters during weather advisory to provide outreach and evaluate their needs. In addition, they continued to provide outreach throughout the year to the chronically homeless that live in communities in an attempt to evaluate their needs.

Youth homelessness continues to be a major problem in the Lehigh Valley area, particularly for individuals in the 18-24 age group. It is estimated that up to 20% of the homeless people in the area fall in this age

group. There is a need for a year-round shelter for this age group, as Valley Youth House does not serve youth over the age of 18. Focused outreach has been conducted by the CoC on this age group in partnership with Valley Youth House, and this population continues to be a priority for Lehigh County. The Bradbury-Sullivan LGBT Community Center partnered with the Regional Homeless Advisory Board to provide housing and services to youth experiencing homelessness, as well as toiletry supplies and other products to homeless and housing-insecure LGBT youth in the Lehigh Valley. Valley Youth House is continuing to provide quarterly youth trainings to focus on educating providers in the best practices for youth, including LGBT youth.

The shelter and transitional housing that was available in Lehigh County included the following:

- Community Action Committee of the Lehigh Valley - Sixth Street Shelter (Emergency Shelter)
- Community Action Committee of the Lehigh Valley - Turner Street Apartments (Transitional Housing)
- Salvation Army Emergency Shelter (Emergency Shelter)
- Salvation Army Transitional Shelter (Transitional Housing)
- Allentown Rescue Mission (Emergency Shelter)
- Allentown Rescue Mission Christian Living and Values Transitional Program (Transitional Housing)
- Turning Point of the Lehigh Valley (Domestic Violence) (Transitional Housing)
- The Program for Women and Families, Inc. (Transitional Housing)
- Valley Youth House (Emergency Shelter)
- Valley Youth House - Maternity Group Home (Transitional Housing)
- Valley Youth House - Supportive Housing for Families (Transitional Housing)
- Valley Youth House - Supportive Housing for Youth (Transitional Housing)

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Using HUD System Performance Measure Guidance, the HMIS Lead developed a CoC Performance Report with metrics for “Length of Time Homeless” (LOTH) and reviewed this data with the CoC Data Committee, which meets quarterly to review CoC Performance and identify needed interventions. HMIS is used to monitor and record returns to homelessness, which is monitored through the Data Subcommittee each quarter.

Severity of need is taken into consideration in prioritizing people experiencing homelessness. This is determined in a number of different ways in the ranking criteria. Specific vulnerabilities considered included chronic homelessness; most significant health and behavioral health needs; youth; and victims

of domestic violence. CoC policies require all Permanent Supportive Housing (PSH) projects to prioritize beds to those with the greatest LOTH, but some PSH projects have had very little turnover since the adoption of policy. As a result, the level of vulnerability within PSH projects may widely vary. To adjust for this discrepancy, the ranking included a question measuring “severity of need” based on the vulnerabilities from the Annual Performance Report to HUD. This question asked about additional criteria relevant to vulnerability, including not scoring victims of domestic violence on recidivism, and scoring youth differently on employment outcomes.

**Chronic Homeless:**

There were twenty-one (21) chronically homeless persons in Lehigh County at the time of the 2022 PITC, with nine (9) chronically homeless in emergency shelter, and twelve (12) unsheltered. To improve access to Chronic Homeless beds across the CoC in counties with an excess of Chronic Homeless prioritized beds, the strategy was to implement the recently adopted "Bed Turnover Policy" in which a bed will first be filled through the project's waiting list, then within the County, then CoC-wide.

**Veterans:**

At the time of the 2022 PITC, there was five (5) unsheltered Veteran in Lehigh County and twenty-two (22) sheltered Veterans. The State's ESG program prioritizes funding for programs providing homeless services to Veterans, and there are seven (7) Supportive Services for Veteran Families (SSVF) funded organizations providing outreach throughout the 33-countywide CoC. This includes street outreach, marketing, and providing information to shelter residents/staff. SSVF staff works with Veterans to determine eligibility.

The Lehigh County Office of Veterans Affairs coordinates the Task Force. The single SSVF providers serving Lehigh and Northampton counties, Catholic Charities, is the main resource for rapid re-housing and homelessness prevention. This organization has the financial resources to provide rental assistance immediately to qualifying veterans. Veterans are also linked to these agencies' Support Coordinators by shelters and community resource providers. The Allentown Housing Authority administers the HUD-VASH program for the Lehigh Valley. This program is coordinated through the Wilkes-Barre VA Medical Center.

**VASH Vouchers:**

The Allentown Housing Authority administers the HUD-VASH program for the Lehigh Valley. This program was coordinated through the Wilkes-Barre VA Medical Center.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing,**

**health, social services, employment, education, or youth needs**

In the Eastern PA Continuum of Care's Five-Year Strategic Plan to Reduce and End Homelessness (2017-2021), the CoC outlines the following goals and actions under "Strategy 1: Prevent and Divert Homelessness."

**A. Evaluate and Improve Discharge Planning where Needed:**

- Evaluate current discharge planning from these systems to help stem the flow of individuals leaving institutional settings and entering homelessness because they lack stable housing options.
- Research and provide information to other systems/organizations on effective discharge planning policies/procedures for individuals and households at risk of entering homelessness upon discharge, as well as information on available housing resources.
- Engage with statewide efforts to improve discharge planning policies across systems, emphasizing the need for permanent housing placement for those exiting institutions.

**B. Increase Coordination of Homeless Prevention Sources:**

- Assess the use of existing funding available for prevention and identify gaps.
- Coordinate funding (including ESG, HAP, PHARE) across the CoC so that resources are used effectively. For example, the CoC may decide to channel prevention resources to geographic areas where emergency shelter access is limited, either due to wait lists or lack of shelter facilities.
- Investigate the use of tools, such as the Prevention VI-SPDAT, to help the CoC more effectively assess households requesting assistance.
- Ensure coordination of prevention activities with Coordinated Entry to increase the effectiveness of the system.

Furthermore, "Strategy 2" of the CoC's Five-Year Strategy Plan focuses on the streamlining of the system and better coordination among housing and social services through the CoC's Coordinated Entry System. Lack of resources, combined with the lack of a well-developed coordinated entry process, results in severe hardships for persons experiencing homelessness who often face long wait times to receive assistance or are screened out of needed assistance. Coordinated entry processes help communities prioritize assistance based on vulnerability and severity of service needs to ensure that people who need assistance the most can receive it in a timely manner. Coordinated entry processes also provide information about service needs and identify gaps to help communities plan their assistance and resources.

**Discussion****FY 2021 CDBG Program:**

Lehigh County used its FY 2021 CDBG funds for the following projects to assist the homeless or at risk of becoming homeless:

- **Aspire to Autonomy - Emergency Shelter (CDBG - \$28,000)** - CDBG funds were used to assisted with operating costs for a start-up shelter for single, female victims of human trafficking. This program assisted 19 persons during this CAPER period.
- **Catholic Charities - Self-Sufficiency & Intervention Program (CDBG - \$29,700)** - CDBG funds were used to pay for up to 3 months of rent and utility assistance. In addition, this program used these funds for case management and operating costs to assist in the prevention of homelessness. During this CAPER period, 16 persons were assisted.
- **Lehigh Valley Center for Independent Living - People Living in Accessible Community Environments (PLACE) Program (CDBG - \$25,000)** - CDBG funds were used to assist consumers with housing options and connect consumers to community services they need to achieve or maintain their independence. Staff also educated private landlords, property managers, and realtors on the benefits of renting to people with disabilities. During this CAPER period, 73 persons were assisted.

The Lehigh County Department of Human Services provided a wide range of programs for its elderly, substance abusers, people with mental health and intellectual disabilities, children and youth, and veterans. During this program year, the County used FY 2021 CDBG funds for the following projects:

- **Alliance for Building Communities - Mountain View Elevator Rehabilitation (CDBG - \$144,000)** - CDBG funds were provided to upgrade the elevator controls inside and refinish the interior at the Mountain View Apartment building. The apartment building provides dwelling for low-income seniors.
- **VHDC - Seneca House (CDBG - \$80,000)** - CDBG funds were provided to rehabilitate 20 single room occupancy rental units occupied by extremely low-income residents with special needs.
- **Alliance for Building Communities - Mountain View Elevator Rehabilitation-Relocation (CDBG - \$35,000)** - CDBG funds were provided to modernize the elevator at its Mountain View Apartments. This is a multi-story facility with 46 low-income rental units for seniors and the disabled. Funds were used to provide alternate housing for 9 tenants unable to access their upper story apartments while the elevator is out of service.

#### **FY 2021 CoC Allocation:**

The CoC allocated FY 2021 CoC funding to the following projects:

- **The Salvation Army, a New York Corporation - Allentown Hospitality House Permanent Housing Program** - received \$184,502.00 for permanent supportive housing.
- **Lehigh County Conference of Churches - Outreach and Case Management for the Disabled, Chronically Homeless** - received \$97,559.00 for support services.
- **Lehigh County Conference of Churches - Pathways Permanent Supportive Housing Consolidation** - received \$1,071,356.00 for permanent supportive housing.
- **Lehigh County Conference of Churches - Pathways RRH** - received \$390,252.00 for permanent supportive housing.

- **Lehigh County Housing Authority - Shelter Plus Care** - received \$241,210.00 for permanent supportive housing.
- **Resources for Human Development, Inc. - Crossroads Family** - received \$298,304.00 for permanent supportive housing.
- **Resources for Human Development, Inc. - Crossroads Individual** - received \$403,316.00 for permanent supportive housing.
- **Resources for Human Development, Inc. - LV ACT Housing Supports** - received \$229,840.00 for permanent supportive housing.
- **Resources for Human Development, Inc. - Crossroads Housing Bonus Expansion** - received \$266,389.00 for permanent supportive housing.
- **Pennsylvania Coalition Against Domestic Violence - Northeast Regional DV RRH** – received \$1,220.020 for rapid rehousing
- **Valley Housing Development Corporation - SHP # 2 and # 3** - received \$403,265.00 for permanent supportive housing.
- **Valley Youth House Committee, Inc. - TH/RRH** - received \$535,694.00 for temporary and rapid re-housing.
- **Third Street Alliance for Women and Children - LV - RRH** - received \$387,700.00 for rapid re-housing.
- **Valley Youth House Committee, Inc. - Lehigh Valley RRH for Families** - received \$322,472.00 for rapid re-housing.
- **Northampton County Housing Authority - NCHA Shelter Plus Care** - received \$125,973.00 for permanent supportive housing.

**CR-30 - Public Housing 91.220(h); 91.320(j)****Actions taken to address the needs of public housing**

The Lehigh County Housing Authority (LCHA) aims to address the needs of the extremely low-income, very low-income, and lower-income residents of Lehigh County. The mission of the Lehigh County Housing Authority is to provide affordable housing in the most efficient and effective manner to qualified individuals in accordance with the rules and regulations prescribed by the U.S. Department of Housing and Urban Development, the Commonwealth of Pennsylvania, the County of Lehigh and/or any other entity providing funding for affordable housing programs. This was done through LCHA assisting individuals and families through its public housing communities and Section 8 Housing Choice Vouchers. The Housing Authority promotes homeownership through its Family Self-Sufficiency Program.

Each year, LCHA receives an allocation of funds from HUD under the Capital Fund Program to undertake physical improvements. In addition, the LCHA receives operating subsidies to offset the operating deficits associated with public housing units and to carry out maintenance. During this CAPER period, Lehigh County Housing Authority replaced the windows at Clarence Aungst Towers.

The Lehigh County Housing Authority received \$530,670.00 under a HUD Capital Fund grant for FY 2021. The FY 2021 allocation was used for the following activities:

- **Administration** - \$53,670.00
- **Architectural/Engineering Fees** - \$25,000.00
- **CFP Projects** - \$452,000.00
- **Total = \$530,670.00**

The Lehigh County Housing Authority (LCHA) maintains 289 units of public housing and has a 96% occupancy rate. The public housing waiting list contains 1,950 persons. The family housing waiting lists and senior housing waiting lists are both open. LCHA has a baseline of 1,652 Section 8 Housing Choice Vouchers, with 1,063 in use as of September 30, 2022. There are 328 individual households on the waiting list as of September 30, 2022. The Section 8 Housing Choice waiting list was opened and remains open.

Lehigh County Housing Authority continues to have a position for multi-lingual staff to better communicate with all residents. LCHA continued to provide Fair Housing training for staff members. LCHA also continued to strive to reach out to residents and prospective residents with special needs, and other minority populations. The Housing Authority advertised and also informed agencies providing services to elderly and disabled residents of the waiting list status. In May 2022, LCHA attended fair housing training.

The Allentown Housing Authority administers the HUD-VASH program across the Lehigh Valley. That program is coordinated through the Wilkes-Barre VA Medical Center.



**Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

Lehigh County supported the Housing Authority's efforts to work with tenants of public housing and Section 8 Housing Choice Vouchers to achieve self-sufficiency. There were no joint projects planned for the 2021 program year. There are currently no Resident Councils at properties owned and managed by the Lehigh County Housing Authority. Previous attempts have been made at the creation of Citizen Councils. However, these councils have all disbanded.

Family Self-Sufficiency (FSS) programs were provided to Section 8 Housing Choice Voucher holders and public housing tenants. FSS program residents worked with a case manager to develop goals for a five (5) year period to lead to self-sufficiency. These goals included education, specialized training, job readiness, job placement activities, and career advancement objectives. The goals for each participating family member were laid out in Individual Training and Services Plans. Lehigh County Housing Authority (LCHA), the County of Lehigh, and Lehigh Career & Technical Institute (LCTI), continued to partner in improving the Section 3 eligible program participants' access to education and job training. The Housing Authority has been partnering with Lehigh County and PA CareerLink to offer scholarships to eligible individuals wishing to participate in training offered by LCTI. There were 23 families participating and all were Section 8 voucher holders. In addition, there was a Family Savings Account program which was available to residents who participate in the FSS Program. This program enables families to save funds to help with larger purchases, such as education or homeownership.

Lehigh County Housing Authority has residents of its public housing communities which serve as representatives to review the LCHA Annual Action Plan.

**Actions taken to provide assistance to troubled PHAs**

The Lehigh County Housing Authority was not designated as "troubled" by HUD and was performing satisfactorily according to HUD guidelines and standards during this CAPER period. Therefore, no assistance was needed to improve operations of this Public Housing Authority.

**CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The Lehigh Valley Planning Commission (LVPC) has written a municipal guidance document on Fair Housing. The document, which was released in December 2015, explains Fair Housing as it relates to municipal zoning and code enforcement and the responsibilities of the region's communities to provide for inclusive residential opportunities. As part of the work, the LVPC has updated a series of model municipal ordinances to affirmatively further fair housing compliance for the region's typical community and housing types. The region's development patterns range from urban, to suburban, to rural, thus necessitating a suite of model ordinances to address the region's fair housing needs. The package of model ordinances includes: mixed use development, conservation subdivision, cottage housing, traditional neighborhoods, street connectivity, density bonuses, and inclusionary zoning. The municipal guidance remains active on LVPC's website.

Funds were awarded to North Whitehall Township to Re-write their Zoning Ordinance with an attention to improving their Impediments to Fair Housing scoring from 2015.

During this CAPER period, Lehigh County's Community and Economic Development staff participated in the region's Fair Housing Consortium and the Lehigh Valley Fair Housing Project, (with representatives from North Penn Legal Services (NPLS), Northampton County and the Cities of Allentown, Bethlehem, and Easton) Meetings were held on a quarterly basis. County staff also participated in the Virtual Healthy Homes Summit which covered Developing Legal Strategies for a Lead-Free Pennsylvania topic. The event was held on April 8, 2022.

In April 2022, the Fair Housing Proclamation was signed by the mayors of Allentown, Bethlehem, and Easton, as well as the county executives for Lehigh and Northampton Counties, as part of the Lehigh Valley Fair Housing Project.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

Despite efforts made by Lehigh County and social service providers in the County, a number of significant obstacles to meeting underserved needs remain. Funding becomes the greatest obstacle for Lehigh County to meet its underserved needs. Insufficient funding lessens the ability to fund many worthwhile public service programs, activities, agencies, and the needs of local municipalities. Lehigh County used its CDBG funds to provide assistance to activities that meet the underserved needs of the communities participating in the program. The most difficult obstacle to meeting the needs for affordable housing was a considerable lack of public and private financial resources to fully address the priorities identified in the Five-Year Strategic Plan. Building the organizational infrastructure to undertake projects and programs

that rehabilitate and expand the housing supply was also challenging. In the Lehigh Valley Housing Needs Assessment, the following findings were identified:

- There were opportunities available for more collaborative initiatives between for-profit developers and non-profit organizations in the Lehigh Valley. By partnering with an experienced for-profit developer, a smaller non-profit can enhance its capacity in budgeting, planning, financing, and construction management skills.
- There were opportunities for public housing authorities to create new affordable housing outside of HOPE VI funding.
- Developers identified the insufficient supply of land zoned for multi-family housing as one of the factors driving up the cost of land acquisition and development. Outreach initiatives focused on educating public officials and planning commissions on the benefits of affordable housing may encourage the rezoning of more land to multifamily zoning designations, as well as eliminate unnecessary and excessive development standards for multifamily housing.
- Active and productive non-profit housing developers need ready access to capital in order to finance the front end soft costs associated with new development. Utilizing a less restrictive source of financing for this (such as Act 137 Affordable Housing Trust Fund resources) would enable non-profits to seek out additional development opportunities and fully investigate the financial feasibility of potential projects early on. Lehigh County reenergized its General Purpose Authority (GPA) financing vehicle to assist nonprofit developers in the planning of possible new developments.

The Lehigh Valley Planning Commission has developed various model zoning and land use controls to encourage affordable housing. The task remains to incorporate these into the local municipal ordinances.

Lehigh County receives Affordable Housing Trust Funds (AHTF). The fund provides support for affordable housing projects in the County.

#### **FY 2021 CDBG Program:**

During this CAPER period, Lehigh County funded the following projects with CDBG funds to meet underserved needs:

- **Aspire to Autonomy - Emergency Shelter:** \$28,00.00
- **Catholic Charities - Self-Sufficiency & Intervention Program:** \$29,700.00
- **Communities in Schools of the Lehigh Valley - Career Supports at LCTI:** \$25,000.00
- **Lehigh Carbon Community College - ESL for Communication Success:** \$6,000.00
- **Lehigh Valley Center for Independent Living - People Living in Accessible Community Environments (PLACE) Program:** \$25,000.00
- **New Bethany Ministries - Staff Salaries or Representative Payee Program:** \$15,430.00
- **North Penn Legal Services - LMI Legal Aide:** \$10,000.00
- **The Literacy Center - ESL & ABE Courses:** \$15,000.00

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

Lead-based paint poses a particular hazard to children under the age of six, and is the focus of efforts by the U.S. Department of Housing and Urban Development (HUD) to raise awareness of the problem and mitigate or eliminate the hazard. Lead-based paint was banned in 1978, but housing constructed prior to that time still typically contains lead-based paint to some degree. Lead hazards were addressed during housing rehabilitation efforts. All homes that receive rehabilitation assistance were tested for the presence of lead-based paint. When evidence was found, the paint surfaces were removed or the materials were encapsulated to prevent exposure.

The EPA guidelines for renovation, paint, and repair (effective April 22, 2010) require that all contractors notify owners of properties constructed prior to 1978 of the potential for lead-based paint hazards and to perform work in a lead safe manner. Contractors must be trained and registered with EPA to do work in older homes that disturb painted surfaces. Local building code officers were made aware of these requirements. Contractors must provide appropriate notice to owners of properties that will be rehabilitated about the dangers of lead-based paint.

During this CAPER period, none of the housing units needed to be abatement for lead based paint hazards.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

Approximately 12.6% of Lehigh County's residents live in poverty, which is slightly more than the Commonwealth of Pennsylvania, where 12.0% of residents live in poverty. Female-headed households with children in the County are particularly affected by poverty, at 24.8%. This information is taken from the 2016-2020 American Community Survey Five-Year Estimates. The County's goal is to reduce the extent of poverty by actions the County can control and through work with other agencies/organizations.

Poverty was related to education, job training, and employment. Lehigh County remains committed to addressing the needs of its residents who live at or below the poverty level. The presence of poverty and the related social and economic problems could be a destabilizing element in communities.

In Lehigh County, the Community Action Committee of the Lehigh Valley (CACLV) was the official anti-poverty agency. CACLV provided rent and utility assistance, case management, and counseling services to assist with financial management, benefit entitlement assistance, home weatherization to reduce utility costs, furniture and household goods, alcohol and mental health counseling, foreclosure mitigation counseling, child care, transportation to work for up to six (6) months and assistance in purchasing a dependable vehicle, and other varied programs that empower low-income households by assisting them to develop the skills needed for independent living. Lehigh Valley Community Land Trust, a subsidiary of CACLV, assists LMI residents of Lehigh County to become homeowners.

Lehigh County provided CDBG funds to public service agencies to assist households below the poverty level with services and program support. The County worked with service providers to pursue resources

and innovative partnerships to support the development of affordable housing, homelessness prevention, and emergency food and shelter.

During this CAPER period, Lehigh County funded the following projects:

- **Aspire to Autonomy - Emergency Shelter** - \$28,000
- **Catholic Charities - Self-sufficiency & Intervention Program** - \$29,700.00
- **Communities in Schools in Eastern PA - Career Supports at LCTI** - \$25,000.00
- **Lehigh Carbon Community College Foundation - ESL for Communication Success** - \$6,000.00
- **Lehigh Valley Center for Independent Living - People Living in Accessible Community Environments (PLACE) Program** - \$25,000.00
- **New Bethany Ministries - Staff Salaries for Representative Payee Program** - \$15,430.00
- **North Penn Legal Services - LMI Legal Help** - \$10,000.00
- **The Literacy Center - ESL & ABE Courses** - \$15,000.00

To assist with economic development and to promote job creation, Lehigh County administered various programs and supports agencies for economic development:

- Lehigh County worked in conjunction with Lehigh Valley Economic Development Corporation (LVEDC), community organizations, other economic development groups and the Workforce Investment Board to help enhance programs and create opportunities in the County.
- Lehigh Valley Economic Development Corporation (LVEDC) was able to provide manufacturing, industrial, and nonprofit organizations with low interest financing generated through tax exempt revenue bonds.
- Pennsylvania CareerLink Lehigh Valley offers job search counseling, skills assessment programs, GED courses, information on training programs and workshops on many subjects, including resume writing and interview skills. Considered a one-stop location for all employment needs, PA CareerLink offered a multi-faceted approach to the job market.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The primary responsibility for the administration of the Annual Action Plan was assigned to the Lehigh County Department of Community and Economic Development. This agency coordinated activities among local municipal governments, public entities, and private organizations, in their efforts to implement different strategies to realize the prioritized goals of the Annual Action Plan.

In order to address the County's housing and community development needs, the County has established extensive public/private partnerships aimed at revitalization in the County. In 2021, the partnerships included the following agencies:

- North Penn Legal Services
- Catholic Charities, Diocese of Allentown

- Aspire to Autonomy
- Lehigh Valley Center for Independent Living (LVCIL)
- New Bethany Ministries
- Lehigh Valley Regional Homeless Advisory Board (PA Eastern CoC)
- Lehigh Career and Technical Institute
- Lehigh Carbon Community College
- The Literacy Center
- Communities in Schools of the Lehigh Valley

Lehigh County consulted with business and civic leaders during its planning process for the preparation of its Annual Action Plan and Consolidated Plan. This included, but is not limited to, the following:

- The Greater Lehigh Valley Chamber of Commerce
- Community Action Committee of the Lehigh Valley (CACLV)
- Lehigh Valley Workforce Development Board
- Local elected officials

The County hired a third-party vendor, Community Grants, Planning & Housing, LLC (CGP&H), to implement its County-wide housing rehabilitation program. CGP&H during this CAPER period was working with the County to ensure that the housing rehabilitation program provides assistance to lower income homeowners.

Lehigh County was part of the Lehigh Valley Regional Housing Advisory Board. To promote a more local approach, the City of Allentown has initiated a planning process that required regional support. Lehigh County has been supportive of this initiative.

The Lehigh Valley Planning Commission continued to be the entity responsible for performing project oversight required under Executive Order 12372. HUD has acknowledged that the State of Pennsylvania no longer has a standing committee for this required function and has asked jurisdictions instead to utilize committees under Section 204 of the Demonstration Cities and Metropolitan Development Act of 1966. This function was carried out by the Lehigh Valley Planning Commission during this CAPER period.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The primary responsibility for the administration of the Annual Action Plan was assigned to Lehigh County Department of Community and Economic Development. This agency coordinated activities among local municipalities, public, and private organizations, in their efforts to implement different strategies to realize the prioritized goals of the Annual Action Plan. The County was committed to continuing its participation and coordination with public, housing, and social service organizations. The County solicited applications for CDBG funds. In addition, the County sends out applications to a list of agencies, organizations, housing providers, and local municipalities that have previously submitted a CDBG

application or which have expressed an interest in submitting a CDBG application. The applications were reviewed by the Department of Community and Economic Development staff and they addressed all questions with the applicants.

Lehigh County continued efforts to enhance coordination between agencies by creating partnerships such as in the implementation of the Section 3 and MBE-WBE outreach initiatives. The Section 3 outreach effort partnered with the Pennsylvania CareerLink, the Lehigh County Housing Authority and LCTI to identify Section 3 residents and businesses and to provide feedback on available job opportunities. Such partnerships help to develop a better understanding of community needs. The County budgeted \$19,500 in FY 2017 for the Lehigh Career & Technical Institute – scholarships for Section 3 Residents project, which will provide three (3) short-term training options that will lead to industry certifications and immediate job placements at sustainable wages.

The Affordable Housing Task Force, during this CAPER period, was a regional group that included Lehigh County. This group was developing the tools for and interest of the local municipalities for inclusionary zoning, cottage housing development, density bonuses, and transit oriented development.

#### **Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

In February 2019, Lehigh County prepared and submitted to HUD an Analysis of Impediments to Fair Housing Choice. The Analysis of Impediments identified the following impediments and strategies:

- **Impediment 1: Lack of Affordable Housing** - There is a lack of affordable housing in Lehigh County due to the influx in the number of unskilled and semi-skilled workers who have moved into the County, which has created a high demand and a corresponding increase in the cost of rental and sales housing.
- **Impediment 2: Lack of Accessible Housing** - There is a lack of accessible housing in Lehigh County since the supply of accessible housing has not kept pace with the demand caused by the increase in the percentage of elderly persons in Lehigh County and more disabled persons desiring to live independently.
- **Impediment 3: Barriers Limiting Housing Choice** - There are physical, economic, and social barriers in Lehigh County which limit housing choices and housing opportunities for low-income households, minorities, and the disabled members of the County's population.
- **Impediment 4: Lack of Housing Awareness** - There is a lack of knowledge and understanding concerning the rights of individuals, families, and members of the protected classes in regard to the Fair Housing Act (FHA) and awareness of discriminatory practices.
- **Impediment 5: Lack of Economic Opportunities** - There is a lack of economic opportunities in the County for lower-income households to increase their income and thus improve their choices of

housing.

Attached at the end of the CAPER in the Fair Housing Section are the following items:

- Fair Housing Proclamation for the County of Lehigh, dated April, 2022. The Fair Housing Proclamation was signed by the mayors of Allentown, Bethlehem, and Easton, as well as the county executives for Lehigh and Northampton Counties, as part of the Lehigh Valley Fair Housing Project.
- Meeting minutes for the North Penn Legal Services Fair Housing Project Quarterly Meeting held on March 7, 2022.
- An agenda for the 2022 (Virtual) Healthy Homes Summit Developing Legal Strategies for a Lead-Free Pennsylvania on April 8, 2022.
- An agenda, meeting minutes for the North Penn Legal Services Fair Housing Project Quarterly Meeting held on June 6, 2022.
- An agenda for the North Penn Legal Services Fair Housing Project Quarterly Meeting held on September 12, 2022.

Additional actions taken by Lehigh County to affirmatively further fair housing is included in section CR-65 Fair Housing.



**CR-40 - Monitoring 91.220 and 91.230**

**Description of the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

Performance monitoring is an important component in the long-term success of the County's Community Development Block Grant Program. The County, through the Department of Community and Economic Development (DCED), has developed monitoring standards and procedures for ensuring that the recipients of CDBG funds met the regulations and that funds were disbursed in a timely fashion. The County has promulgated sub-recipient monitoring procedures and developed checklists to ensure that each activity was completed in a manner consistent with the requirements of the Community Development Block Grant Program. Municipal sub-recipients were desk audited through submission of quarterly and annual reports.

The DCED staff regularly monitored the progress of every activity to ensure timeliness. Municipal projects and sub-recipients were held to a performance schedule through contract obligations. When these milestones were not met, the DCED staff works closely with the municipality to get the project back on track or reallocate the funds.

The DCED's standards and procedures for monitoring were designed to ensure that:

- Objectives of the National Affordable Housing Act were met,
- Program activities were progressing in compliance with the specifications and schedule for each program, and
- Recipients were in compliance with other applicable laws, implementing regulations, and with the requirements to affirmatively further fair housing and minimize displacement of low income households.

Activities of sub-recipient non-profit agencies were closely monitored and were included in the review and approval of budgets, compliance with executed grant agreements, review and approval of vouchers, review of fiscal reports on a quarterly basis, and a review of audits on an annual basis. Monitoring occurred via desk monitoring remotely due to Covid.

All sub-recipients identified the personnel working on the project, kept accurate records and filing systems to document program benefits and compliance, maintained an appropriate financial management system and submitted an audit.

There were monitoring responsibilities that go beyond the time of completion of various activities. The overall performance of the program relative to the Five-Year Strategic Plan goals was monitored at least bi-annually through the selection of the annual activities and again during the preparation of the Comprehensive Annual Performance and Evaluation Report (CAPER).

During this CAPER period, the County Department of Community and Economic Development (DCED) staff focused its monitoring on the CDBG-CV projects which provided direct assistance to households. Monitoring was held via Zoom conferences and documents were collected via email. The following projects were monitored:

- Catholic Charities – Rent Conciliation
- Casa Guadalupe Housing Stabilization

The files reviewed were pulled from the lists on invoices, income eligibility, CDBG-CV Plan Prepare Response Certification, and 6-month maximum subsidy. The results from the monitoring reflected compliance with Federal Regulations.

Monitoring for FY 2022 will reflect a mix of CDBG and CDBG-CV projects and will occur in January and February of 2023.

Lehigh County continues to provide technical assistance to the subrecipient in FY 2022.

**Citizen Participation Plan 91.105(d); 91.115(d)****Description of the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

Lehigh County placed the FY 2021 CAPER document on public display for a period of 15 days beginning on Monday, December 12, 2022 through Tuesday, December 27, 2022. A copy of the Public Notice was published in “The Morning Call” on Sunday, December 11, 2022, a copy of which is attached in the Citizen Participation Section of this CAPER document.

The “Draft” FY 2021 CAPER was on display at the following locations in Lehigh County:

- **Lehigh County Department of Community and Economic Development** – Lehigh County Government Center, 17 South 7th Street, Allentown, PA 18101
- **Allentown Public Library** – 1210 West Hamilton Street, Allentown, PA 18102
- **Catasauqua Public Library** – 302 Bridge Street, Catasauqua, PA 18032
- **Coplay Library** – 49 South 5th Street, Coplay, PA 18037
- **Emmaus Public Library** – 11 East Main Street, Emmaus, PA 18049
- **Lower Macungie Library** – 3450 Brookside Road, Macungie, PA 18062
- **Parkland Community Library** – 4422 Walbert Avenue, Allentown, PA 18104
- **Slatington Library** – 650 Main Street, Slatington, PA 18080
- **Southern Lehigh Public Library** – 3200 Preston Lane, Center Valley, PA 18034
- **Whitehall Township Public Library** – 3700 Mechanicsville Road, Whitehall, PA 18052
- **Lehigh County website** – [www.lehighcounty.org/Departments/Community-Economic-Development](http://www.lehighcounty.org/Departments/Community-Economic-Development)

No comments were received during the period the draft was on public display.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

Lehigh County has not made any changes to the Consolidated Plan and its program objectives during this reporting period.

**Describe accomplishments and program outcomes during the last year.**

During this CAPER period, Lehigh County expended CDBG funds on the following activities:

- **Housing** - \$189,963.66, which was 22.46% of the total expenditures.
- **Public Facilities and Improvements** - \$317,243.33, which was 37.51% of the total expenditures.
- **Public Services** - \$156,622.55, which was 18.52% of the total expenditures.
- **General Administration and Planning** - \$181,892.62, which was 21.51% of the total expenditures.
- **Total = \$845,722.16**

The Lehigh County Timeliness Ratio of unexpended funds as a percentage of the FY 2021 CDBG allocation was 1.52, which was over the maximum 1.5 drawdown ratio.

During this CAPER period, the CDBG program targeted the following with its funds:

- **Percentage of Expenditures Assisting Low- and Moderate-Income Persons and Households Either Directly or On an Area Basis** = 100.00%
- **Percentage of Expenditures that Benefit Low- and Moderate-Income Areas** = 26.32%
- **Percentage of Expenditures that Aid in the Prevention or Elimination of Slum or Blight** = 0.00%

During this CAPER period, the income level beneficiaries data were the following:

- **Extremely Low Income (<=30%)** = 5.82%
- **Low Income (30-50%)** = 93.11%
- **Moderate Income (50-80%)** = 1.00%
- **Total Low and Moderate Income (<=80%)** = 99.93%
- **Non Low and Moderate Income (>80%)** = 0.07%

During this CAPER period, the County had the following CDBG accomplishments:

- **Actual Jobs Created or Retained** – 0
- **Households Receiving Housing Assistance** – 13
- **Persons Assisted Directly, Primarily by Public Services and Public Facilities** – 2,789
- **Persons for Whom Services and Facilities were Available** – 8,155
- **Units Rehabilitated - Single Units** – 11
- **Units Rehabilitated - Multi Units Housing** – 2

During this CAPER period, the County leveraged \$828,576.93 for CDBG Activities based on the PR54 CDBG Community Development Block Grant Performance Profile Report.

During this CAPER period, all of the CDBG funds were used to meet a National Objective. The County did not make any lump sum agreements during this CAPER period. The County did not have any float-funded activities during this FY 2021 CAPER period. Lehigh County did not have any disallowed expenditures, nor did the County return any funds to the line-of-credit.

Lehigh County did not acquire, demolish, and/or rehabilitate any County-owned properties using CDBG funds during this CAPER period.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No.

**CR-58 - Section 3 Report**

<b>Total Labor Hours</b>	<b>CDBG</b>
Total Number of Activities	0
Total Labor Hours	0
Total Section 3 Worker Hours	0
Total Targeted Section 3 Worker Hours	0

**Table 15 – Total Labor Hours**

<b>Qualitative Efforts - Number of Activities by Program</b>	<b>CDBG</b>
Outreach efforts to generate job applicants who are Public Housing Targeted Workers	0
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.	0
Direct, on-the job training (including apprenticeships).	0
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.	0
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).	0
Outreach efforts to identify and secure bids from Section 3 business concerns.	0
Technical assistance to help Section 3 business concerns understand and bid on contracts.	0
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.	0
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.	0
Held one or more job fairs.	0
Provided or connected residents with supportive services that can provide direct services or referrals.	0
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.	0
Assisted residents with finding child care.	0
Assisted residents to apply for, or attend community college or a four year educational institution.	0
Assisted residents to apply for, or attend vocational/technical training.	0
Assisted residents to obtain financial literacy training and/or coaching.	0
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.	0
Provided or connected residents with training on computer use or online technologies.	0
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.	0
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.	0
Other.	0

**Table 16 – Qualitative Efforts - Number of Activities by Program**

**Narrative:**

Lehigh County required contractors to fill out a Section 3 Contract Solicitation and Commitment Statement as a part of their bid. The County advertised its construction bid with the Section 3 Requirements.

**CR-60 – IDIS Reports**

Attached are the following U.S. Department of Housing and Urban Development (HUD) Reports from IDIS for the period from October 1, 2021 through September 30, 2022.

Attached are the following IDIS reports:

- IDIS Report PR26 – CDBG Financial Summary
- IDIS Report PR26 – CDBG-CV Financial Summary
- IDIS Report PR01 – HUD Grants and Program Income
- IDIS Report PR06 – Summary of Consolidated Plans
- IDIS Report PR23 – CDBG Summary of Accomplishments





Office of Community Planning and Development  
U.S. Department of Housing and Urban Development  
Integrated Disbursement and Information System  
PR26 - CDBG Financial Summary Report  
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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	1,642,216.71
02 ENTITLEMENT GRANT	1,284,677.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	2,926,893.71

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	663,829.54
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	663,829.54
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	181,892.62
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	845,722.16
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	2,081,171.55

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	473,865.88
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	473,865.88
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	71.38%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	156,622.55
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	21,040.54
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	47,215.96
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	130,447.13
32 ENTITLEMENT GRANT	1,284,677.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	1,284,677.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	10.15%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	181,892.62
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	30,042.38
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	211,935.00
42 ENTITLEMENT GRANT	1,284,677.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,284,677.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	16.50%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Plan Year	IDIS Project	IDIS	Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	1	368		ABC - Mountain View Rehab - 2 ADA Apartments	14B	LMH	\$43,616.18
					14B	Matrix Code	\$43,616.18
Total							\$43,616.18

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2021	14	356	6704579	Macungie - Memorial Park ADA Restrooms	03F	LMC	\$6,595.00
					03F	Matrix Code	\$6,595.00
2021	13	355	6704579	Fountain Hill - Jeter Ave Reconstruction	03K	LMA	\$134,100.00
					03K	Matrix Code	\$134,100.00
2020	18	316	6707031	Whitehall Curb Cuts	03L	LMC	\$22,700.33
2021	16	358	6707017	Whitehall Curb Cuts	03L	LMC	\$113,212.00
					03L	Matrix Code	\$135,912.33
2021	12	354	6704579	Coplay - Purchase of Fire Equipment	03O	LMA	\$40,636.00
					03O	Matrix Code	\$40,636.00
2020	9	321	6641854	LVCIL - PLACE	05B	LMC	\$9,320.96
2021	5	363	6642919	LVCIL - PLACE	05B	LMC	\$1,863.17
2021	5	363	6665413	LVCIL - PLACE	05B	LMC	\$5,707.26
2021	5	363	6704579	LVCIL - PLACE	05B	LMC	\$3,432.79
2021	6	366	6642919	New Bethany Ministries - Representative Payee Program	05B	LMC	\$11,582.60
2021	6	366	6665413	New Bethany Ministries - Representative Payee Program	05B	LMC	\$468.58
2021	6	366	6704579	New Bethany Ministries - Representative Payee Program	05B	LMC	\$3,378.82
					05B	Matrix Code	\$35,754.18
2021	7	365	6665413	NPLS - LMI Legal Help	05C	LMC	\$10,000.00
					05C	Matrix Code	\$10,000.00
2021	3	361	6642919	CIS - Career Supports at LCTI	05D	LMC	\$10,334.55
2021	3	361	6665413	CIS - Career Supports at LCTI	05D	LMC	\$2,074.31
2021	3	361	6704579	CIS - Career Supports at LCTI	05D	LMC	\$12,591.14
					05D	Matrix Code	\$25,000.00
2021	1	360	6642919	Aspire - Emergency Shelter Services	05G	LMC	\$28,000.00
					05G	Matrix Code	\$28,000.00
2019	7	292	6641857	LCTI - Scholarships	05H	LMC	\$11,000.00
2019	7	292	6704595	LCTI - Scholarships	05H	LMC	\$8,500.00
2021	4	362	6642919	LCCC - ESL	05H	LMC	\$2,506.18
2021	4	362	6665413	LCCC - ESL	05H	LMC	\$1,995.86
2021	8	364	6704579	Literacy Center - Adult Literacy Instruction	05H	LMC	\$6,811.87
					05H	Matrix Code	\$30,813.91
2021	2	359	6642919	Catholic Charities - SSIP	05Q	LMC	\$18,146.13
2021	2	359	6665413	Catholic Charities - SSIP	05Q	LMC	\$7,377.18
2021	2	359	6704579	Catholic Charities - SSIP	05Q	LMC	\$1,531.15
					05Q	Matrix Code	\$27,054.46
Total							\$473,865.88

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2020	9	321	6641854	No	LVCIL - PLACE	B20UC420011	EN	05B	LMC	\$9,320.96
2021	5	363	6642919	No	LVCIL - PLACE	B21UC420011	EN	05B	LMC	\$1,863.17
2021	5	363	6665413	No	LVCIL - PLACE	B21UC420011	EN	05B	LMC	\$5,707.26
2021	5	363	6704579	No	LVCIL - PLACE	B21UC420011	EN	05B	LMC	\$3,432.79
2021	6	366	6642919	No	New Bethany Ministries - Representative Payee Program	B21UC420011	EN	05B	LMC	\$11,582.60
2021	6	366	6665413	No	New Bethany Ministries - Representative Payee Program	B21UC420011	EN	05B	LMC	\$468.58
2021	6	366	6704579	No	New Bethany Ministries - Representative Payee Program	B21UC420011	EN	05B	LMC	\$3,378.82
								05B	Matrix Code	\$35,754.18
2021	7	365	6665413	No	NPLS - LMI Legal Help	B21UC420011	EN	05C	LMC	\$10,000.00
								05C	Matrix Code	\$10,000.00
2021	3	361	6642919	No	CIS - Career Supports at LCTI	B21UC420011	EN	05D	LMC	\$10,334.55



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2021	3	361	6665413	No	CIS - Career Supports at LCTI	B21UC420011	EN	05D	LMC	\$2,074.31
2021	3	361	6704579	No	CIS - Career Supports at LCTI	B21UC420011	EN	05D	LMC	\$12,591.14
								05D	Matrix Code	\$25,000.00
2021	1	360	6642919	No	Aspire - Emergency Shelter Services	B21UC420011	EN	05G	LMC	\$28,000.00
								05G	Matrix Code	\$28,000.00
2019	7	292	6641857	No	LCTI - Scholarships	B19UC420011	EN	05H	LMC	\$11,000.00
2019	7	292	6704595	No	LCTI - Scholarships	B19UC420011	EN	05H	LMC	\$8,500.00
2021	4	362	6642919	No	LCCC - ESL	B21UC420011	EN	05H	LMC	\$2,506.18
2021	4	362	6665413	No	LCCC - ESL	B21UC420011	EN	05H	LMC	\$1,995.86
2021	8	364	6704579	No	Literacy Center - Adult Literacy Instruction	B21UC420011	EN	05H	LMC	\$6,811.87
								05H	Matrix Code	\$30,813.91
2021	2	359	6642919	No	Catholic Charities - SSIP	B21UC420011	EN	05Q	LMC	\$18,146.13
2021	2	359	6665413	No	Catholic Charities - SSIP	B21UC420011	EN	05Q	LMC	\$7,377.18
2021	2	359	6704579	No	Catholic Charities - SSIP	B21UC420011	EN	05Q	LMC	\$1,531.15
								05Q	Matrix Code	\$27,054.46
				No	Activity to prevent, prepare for, and respond to Coronavirus					\$156,622.55
Total										\$156,622.55

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2021	18	367	6642917	Administration	21A		\$71,342.62
2021	18	367	6665415	Administration	21A		\$28,705.68
2021	18	367	6704573	Administration	21A		\$81,844.32
					21A	Matrix Code	\$181,892.62
Total							\$181,892.62



**PART I: SUMMARY OF CDBG-CV RESOURCES**

01 CDBG-CV GRANT	2,025,770.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL AVAILABLE (SUM, LINES 01-03)	2,025,770.00

**PART II: SUMMARY OF CDBG-CV EXPENDITURES**

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	651,269.40
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	36,074.52
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	687,343.92
09 UNEXPENDED BALANCE (LINE 04 - LINE8 )	1,338,426.08

**PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT**

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	651,269.40
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	651,269.40
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	651,269.40
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%

**PART IV: PUBLIC SERVICE (PS) CALCULATIONS**

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	651,269.40
17 CDBG-CV GRANT	2,025,770.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	32.15%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	36,074.52
20 CDBG-CV GRANT	2,025,770.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	1.78%



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U.S. Department of Housing and Urban Development  
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LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

Report returned no data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

Report returned no data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	7	340	6576947	LCTI COVID Hardship Scholarships	05H	LMC	\$3,729.50
			6643215	LCTI COVID Hardship Scholarships	05H	LMC	\$8,411.50
			6704731	LCTI COVID Hardship Scholarships	05H	LMC	\$9,110.00
	17	338	6576947	Catholic Charities - CV Rent Conciliation Program	05Q	LMC	\$51,916.38
			6643215	Catholic Charities - CV Rent Conciliation Program	05Q	LMC	\$21,862.21
			6704731	Catholic Charities - CV Rent Conciliation Program	05Q	LMC	\$23,908.21
	20	349	6576949	Conference of Churches - CV Pathways	05Q	LMC	\$40,143.06
			6643215	Conference of Churches - CV Pathways	05Q	LMC	\$29,326.48
	23	347	6576947	NPLS - COVID Legal Aide	05C	LMC	\$9,623.29
			6643215	NPLS - COVID Legal Aide	05C	LMC	\$2,338.53
			6665458	NPLS - COVID Legal Aide	05C	LMC	\$3,482.19
			6704731	NPLS - COVID Legal Aide	05C	LMC	\$1,916.57
	25	341	6576947	Sights for Hope - CV Virtual Programs and Supplies	05B	LMC	\$8,350.00
		342	6576947	Via of the Lehigh Valley - CV Remote Technology	05B	LMC	\$3,612.70
			6643215	Via of the Lehigh Valley - CV Remote Technology	05B	LMC	\$423.00
	26	343	6576947	MOW - CV Free Meals for LMI Elderly	05A	LMC	\$4,935.00
			6643215	MOW - CV Free Meals for LMI Elderly	05A	LMC	\$7,665.00
			6665458	MOW - CV Free Meals for LMI Elderly	05A	LMC	\$3,885.00
		344	6576947	WCHI - CV Food and Hygiene Pantry	05W	LMC	\$14,184.18
			6704731	WCHI - CV Food and Hygiene Pantry	05W	LMC	\$5,492.95
		345	6576947	Casa Guadalupe Center - CV Food Pantry	05W	LMC	\$5,000.00
		350	6576947	Grace Lutheran Church - CV Food Pantry	05W	LMA	\$3,310.00
		352	6643215	Parkland CARES - CV Food and Hygiene Pantry	05W	LMC	\$12,120.71
			6665458	Parkland CARES - CV Food and Hygiene Pantry	05W	LMC	\$6,866.24
			6704731	Parkland CARES - CV Food and Hygiene Pantry	05W	LMC	\$4,058.32
		370	6707080	Kellyn Foundation - Mobile Fresh Food Pantry	05W	LMC	\$70,400.00
	28	346	6576947	Casa Guadalupe Center - CV Housing Stabilization	05Q	LMC	\$50,707.55
			6576949	Casa Guadalupe Center - CV Housing Stabilization	05Q	LMC	\$50,000.00
			6643215	Casa Guadalupe Center - CV Housing Stabilization	05Q	LMC	\$51,867.95
			6704731	Casa Guadalupe Center - CV Housing Stabilization	05Q	LMC	\$71,517.65
		348	6643215	LVCIL - COVID Communication Support Program	05B	LMC	\$32,367.06
			6665458	LVCIL - COVID Communication Support Program	05B	LMC	\$11,776.69
			6704731	LVCIL - COVID Communication Support Program	05B	LMC	\$20,976.14
		369	6704745	Aspire to Autonomy	03T	LMC	\$5,985.34
<b>Total</b>							<b>\$651,269.40</b>

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	7	340	6576947	LCTI COVID Hardship Scholarships	05H	LMC	\$3,729.50
			6643215	LCTI COVID Hardship Scholarships	05H	LMC	\$8,411.50
			6704731	LCTI COVID Hardship Scholarships	05H	LMC	\$9,110.00
	17	338	6576947	Catholic Charities - CV Rent Conciliation Program	05Q	LMC	\$51,916.38
			6643215	Catholic Charities - CV Rent Conciliation Program	05Q	LMC	\$21,862.21
			6704731	Catholic Charities - CV Rent Conciliation Program	05Q	LMC	\$23,908.21
	20	349	6576949	Conference of Churches - CV Pathways	05Q	LMC	\$40,143.06
			6643215	Conference of Churches - CV Pathways	05Q	LMC	\$29,326.48
	23	347	6576947	NPLS - COVID Legal Aide	05C	LMC	\$9,623.29
			6643215	NPLS - COVID Legal Aide	05C	LMC	\$2,338.53



U.S. DEPARTMENT OF HOUSING AND URBAN  
DEVELOPMENT  
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT  
PR01 - HUD Grants and Program Income

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IDIS

Program	Fund Type	Grantee Name	Grantee State Code	Grant Year	Grant Number	Authorized Amount	Suballocated Amount	Amount Committed to Activities	Net Drawn Amount	FY YTD Net Draw Amount	Available to Commit	Available to Draw	Recapture Amount				
CDBG	EN	LEHIGH COUNTY	PA	2007	B07UC420011	\$1,432,485.00	\$0.00	\$1,432,485.00	\$1,432,485.00	\$0.00	\$0.00	\$0.00	\$0.00				
				2008	B08UC420011	\$1,383,561.00	\$0.00	\$1,383,561.00	\$1,383,561.00	\$0.00	\$0.00	\$0.00	\$0.00				
				2009	B09UC420011	\$1,400,232.00	\$0.00	\$1,400,232.00	\$1,400,232.00	\$0.00	\$0.00	\$0.00	\$0.00				
				2010	B10UC420011	\$1,572,129.00	\$0.00	\$1,572,129.00	\$1,572,129.00	\$0.00	\$0.00	\$0.00	\$0.00				
				2011	B11UC420011	\$1,312,671.00	\$0.00	\$1,312,671.00	\$1,312,671.00	\$0.00	\$0.00	\$0.00	\$0.00				
				2012	B12UC420011	\$1,139,549.00	\$0.00	\$1,139,549.00	\$1,139,549.00	\$0.00	\$0.00	\$0.00	\$0.00				
				2013	B13UC420011	\$1,151,731.00	\$0.00	\$1,151,731.00	\$1,151,731.00	\$0.00	\$0.00	\$0.00	\$0.00				
				2014	B14UC420011	\$1,152,713.00	\$0.00	\$1,152,713.00	\$1,152,713.00	\$0.00	\$0.00	\$0.00	\$0.00				
				2015	B15UC420011	\$1,128,880.00	\$0.00	\$1,128,880.00	\$1,128,880.00	\$0.00	\$0.00	\$0.00	\$0.00				
				2016	B16UC420011	\$1,116,773.00	\$0.00	\$1,116,773.00	\$1,116,773.00	\$0.00	\$0.00	\$0.00	\$0.00				
				2017	B17UC420011	\$1,118,857.00	\$0.00	\$1,068,857.00	\$1,052,607.00	\$0.00	\$50,000.00	\$66,250.00	\$0.00				
				2018	B18UC420011	\$1,227,196.00	\$0.00	\$1,128,144.06	\$1,028,144.06	\$43,616.18	\$99,051.94	\$199,051.94	\$0.00				
				2019	B19UC420011	\$1,216,119.00	\$0.00	\$987,813.21	\$987,813.21	\$8,500.00	\$228,305.79	\$228,305.79	\$0.00				
				2020	B20UC420011	\$1,288,096.00	\$0.00	\$1,133,399.15	\$1,108,584.13	\$92,940.46	\$154,696.85	\$179,511.87	\$0.00				
				2021	B21UC420011	\$1,284,677.00	\$0.00	\$731,994.13	\$604,237.21	\$404,133.09	\$552,682.87	\$680,439.79	\$0.00				
				2022	B22UC420011	\$1,229,243.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,229,243.00	\$1,229,243.00	\$0.00				
				LEHIGH COUNTY S						\$20,154,912.00	\$0.00	\$17,840,931.55	\$17,572,109.61	\$549,189.73	\$2,313,980.45	\$2,582,802.39	\$0.00
				EN Subtotal:						\$20,154,912.00	\$0.00	\$17,840,931.55	\$17,572,109.61	\$549,189.73	\$2,313,980.45	\$2,582,802.39	\$0.00
				SU	LEHIGH COUNTY	PA	1999	B99DC420001	\$1,660,276.38	\$0.00	\$1,660,276.38	\$1,660,276.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
							2000	B00DC420001	\$643,105.00	\$0.00	\$643,105.00	\$643,105.00	\$0.00	\$0.00	\$0.00	\$0.00	
							2001	B01DC420001	\$689,936.00	\$0.00	\$689,936.00	\$689,936.00	\$0.00	\$0.00	\$0.00	\$0.00	
							2002	B02DC420001	\$708,455.00	\$0.00	\$708,455.00	\$708,455.00	\$0.00	\$0.00	\$0.00	\$0.00	
	2003	B03DC420001	\$720,632.00				\$0.00	\$720,632.00	\$720,632.00	\$0.00	\$0.00	\$0.00	\$0.00				
	2004	B04DC420001	\$743,226.00				\$0.00	\$743,226.00	\$743,226.00	\$0.00	\$0.00	\$0.00	\$0.00				
	2005	B05DC420001	\$697,246.00				\$0.00	\$697,246.00	\$697,246.00	\$0.00	\$0.00	\$0.00	\$0.00				
	2006	B06DC420001	\$581,844.00				\$0.00	\$581,844.00	\$581,844.00	\$0.00	\$0.00	\$0.00	\$0.00				
	LEHIGH COUNTY S						\$6,444,720.38	\$0.00	\$6,444,720.38	\$6,444,720.38	\$0.00	\$0.00	\$0.00	\$0.00			
	SU Subtotal:						\$6,444,720.38	\$0.00	\$6,444,720.38	\$6,444,720.38	\$0.00	\$0.00	\$0.00	\$0.00			
	PI	LEHIGH COUNTY	PA	2009	B09UC420011	\$19,960.00	\$0.00	\$19,960.00	\$19,960.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
				2011	B11UC420011	\$6,375.30	\$0.00	\$6,375.30	\$6,375.30	\$0.00	\$0.00	\$0.00	\$0.00				
				2014	B14UC420011	\$25,750.00	\$0.00	\$25,750.00	\$25,750.00	\$0.00	\$0.00	\$0.00	\$0.00				
				2018	B18UC420011	\$21,247.80	\$0.00	\$21,247.80	\$21,247.80	\$0.00	\$0.00	\$0.00	\$0.00				
				LEHIGH COUNTY S						\$73,333.10	\$0.00	\$73,333.10	\$73,333.10	\$0.00	\$0.00	\$0.00	\$0.00
PI Subtotal:						\$73,333.10	\$0.00	\$73,333.10	\$73,333.10	\$0.00	\$0.00	\$0.00	\$0.00				
GRANTEE						\$26,672,965.48	\$0.00	\$24,358,985.03	\$24,090,163.09	\$549,189.73	\$2,313,980.45	\$2,582,802.39	\$0.00				

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IDIS

Plan IDIS Year Project	Project Title and Description		Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year
2021 1	Aspire to Autonomy - Emergency Shelter	Operating costs to start-up a shelter for single, female victims of human trafficking.	CDBG	\$28,000.00	\$28,000.00	\$28,000.00	\$0.00	\$28,000.00
2	Catholic Charities - Self-Sufficiency & Intervention Program	Up to 3 months of rent and utility assistance to 25 LMI households. \$20,790 requested for direct assistance. Remaining for casework and operating.	CDBG	\$29,700.00	\$29,700.00	\$27,054.46	\$2,645.54	\$27,054.46
3	Communities in Schools of Lehigh Valley - Career Supports at LCTI	Case management of 20 low income, at-risk students who require truancy interventions and additional case-managed support to overcome mental and behavioral health challenges and successfully complete their academic goals at LCTI.	CDBG	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	\$25,000.00
4	Lehigh Carbon Community College - ESL for Communication Success	ESL class at Whitehall High School targeted to parents of students to promote strong parental involvement in education by improving their ability to converse with teachers and assist their children with homework. 20 participants.	CDBG	\$6,000.00	\$4,502.04	\$4,502.04	\$0.00	\$4,502.04
5	LVCIL - PLACE	Program will provide 50 consumers with housing options and connect consumers to community services they need to achieve or maintain their independence. Staff will also educate private landlords, property managers, and realtors on the benefits of renting to people with disabilities.	CDBG	\$25,000.00	\$11,003.22	\$11,003.22	\$0.00	\$11,003.22
6	New Bethany Ministries - Staff Salaries of Representative Payee Program	The representative payee (RP) program accesses Social Security funds of participants and pays essential bills on their behalf. The CDBG funding would pay for the salaries of staff to carry out the Lehigh County portion of the full RP program, which amounts to 10 clients.	CDBG	\$15,430.00	\$15,430.00	\$15,430.00	\$0.00	\$15,430.00
7	NPLS - LMI Legal Help	Housing-related legal aide to 40 LMI people. 2 housing outreach sessions.	CDBG	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	\$10,000.00
8	The Literacy Center - ESL & ABE courses	ESL, ABE, and GED instruction to 30 adults	CDBG	\$15,000.00	\$6,811.87	\$6,811.87	\$0.00	\$6,811.87
9	Alliance for Building Communities - Mountain View Elevator Rehabilitation	Replacement of the elevator in an affordable housing complex.	CDBG	\$14,400,000.00	\$0.00	\$0.00	\$0.00	\$0.00
10	CACLV - Roof & HVAC Emergency Replacement Program	Assistance to LMI homeowners who are in urgent need of a new roof and/or heat system or hot water heater. Approximately 45 households to be served.	CDBG	\$225,000.00	\$0.00	\$0.00	\$0.00	\$0.00
11	VHDC - Seneca House	Rehabilitate 20 single room occupancy rental units occupied by extremely-low income residents with special needs.	CDBG	\$80,000.00	\$0.00	\$0.00	\$0.00	\$0.00



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Plan IDIS Year Project	Project Title and Description		Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year
2021 12	Coplay Borough - Fire Department Equipment	The project objective is to replace outdated life-saving equipment for the Fire Department which includes a breathing air compressor, a carbon monoxide monitor, and installation of the equipment.	CDBG	\$0.00	\$40,636.00	\$40,636.00	\$0.00	\$40,636.00
			HOME	\$40,636.00	\$0.00	\$0.00	\$0.00	\$0.00
13	Fountain Hill Borough - Kieffer St and Jeter Ave Reconstruction	"Kieffer Street - \$218,300 Jeter Ave - \$134,100"	CDBG	\$134,100.00	\$134,100.00	\$134,100.00	\$0.00	\$134,100.00
14	Macungie Borough - Memorial Park Association	Handicap Accessible Bathroom	CDBG	\$6,595.00	\$6,595.00	\$6,595.00	\$0.00	\$6,595.00
15	Slatington Borough - #3 - East Franklin Street	From Main Street to 2nd Street. 5100-2 54.14%	CDBG	\$95,069.00	\$95,069.00	\$0.00	\$95,069.00	\$0.00
16	Whitehall Township - Curb Cuts	"PA Street from Mauch Chunk to Richland (8 CC) - \$50,400 Tremont St from 9th to 10th St. (4 CC) - \$25,200 Quarry from Mulberry to 2nd St (6 CC) - \$37,800 2nd St from Lehigh to Carbon St (5 CC) - \$31,500 Carbon from Second to Third St (4 CC) - \$25,200"	CDBG	\$113,212.00	\$113,212.00	\$113,212.00	\$0.00	\$113,212.00
17	Alliance for Building Communities - Mountain View Elevator Rehabilitation-Relocation	ABC is applying for a second CDBG grant to modernize the elevator at its Mountain View Apartments - a multi-story facility with 46 low income rental units for seniors & the disabled. They must provide alternate housing for 9 tenants unable to access their upper story apartments while the elevator is out of service.	HOME	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00
18	Administration	Funds for oversight, management, and administration of the CDBG program	CDBG	\$256,935.00	\$211,935.00	\$181,892.62	\$30,042.38	\$181,892.62



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Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Housing	Rehab; Single-Unit Residential (14A)	3	\$146,347.48	1	\$0.00	4	\$146,347.48
	Rehab; Multi-Unit Residential (14B)	0	\$0.00	1	\$43,616.18	1	\$43,616.18
	Rehabilitation Administration (14H)	0	\$0.00	1	\$0.00	1	\$0.00
	Total Housing	3	\$146,347.48	3	\$43,616.18	6	\$189,963.66
Public Facilities and Improvements	Parks, Recreational Facilities (03F)	0	\$0.00	1	\$6,595.00	1	\$6,595.00
	Water/Sewer Improvements (03J)	0	\$0.00	1	\$0.00	1	\$0.00
	Street Improvements (03K)	1	\$0.00	2	\$134,100.00	3	\$134,100.00
	Sidewalks (03L)	0	\$0.00	4	\$135,912.33	4	\$135,912.33
	Fire Station/Equipment (03O)	0	\$0.00	1	\$40,636.00	1	\$40,636.00
	Total Public Facilities and Improvements	1	\$0.00	9	\$317,243.33	10	\$317,243.33
Public Services	Operating Costs of Homeless/AIDS Patients Programs (03T)	1	\$5,985.34	0	\$0.00	1	\$5,985.34
	Senior Services (05A)	1	\$11,550.00	0	\$0.00	1	\$11,550.00
	Services for Persons with Disabilities (05B)	1	\$65,119.89	5	\$36,177.18	6	\$101,297.07
	Legal Services (05C)	1	\$7,737.29	1	\$10,000.00	2	\$17,737.29
	Youth Services (05D)	0	\$0.00	1	\$25,000.00	1	\$25,000.00
	Transportation Services (05E)	1	\$0.00	0	\$0.00	1	\$0.00
	Services for victims of domestic violence, dating violence, sexual assault or stalking (05G)	0	\$0.00	1	\$28,000.00	1	\$28,000.00
	Employment Training (05H)	1	\$17,521.50	4	\$30,813.91	5	\$48,335.41
	Subsistence Payment (05Q)	5	\$315,680.02	1	\$0.00	6	\$315,680.02
	Housing Counseling only, under 24 CFR 5.100 (05U)	1	\$0.00	0	\$0.00	1	\$0.00
	Food Banks (05W)	3	\$28,538.22	2	\$70,400.00	5	\$98,938.22
	Other Public Services Not Listed in 05A-05Y, 03T (05Z)	0	\$0.00	1	\$0.00	1	\$0.00
	Total Public Services	15	\$452,132.26	16	\$200,391.09	31	\$652,523.35
General Administration and Planning	Planning (20)	0	\$0.00	1	\$0.00	1	\$0.00
	General Program Administration (21A)	2	\$201,417.56	0	\$0.00	2	\$201,417.56



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Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
General Administration and Planning	Total General Administration and Planning	2	\$201,417.56	1	\$0.00	3	\$201,417.56
Grand Total		21	\$799,897.30	29	\$561,250.60	50	\$1,361,147.90



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CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Housing	Rehab; Single-Unit Residential (14A)	Housing Units	10	1	11
	Rehab; Multi-Unit Residential (14B)	Housing Units	0	2	2
	Rehabilitation Administration (14H)	Housing Units	0	1	1
	Total Housing		10	4	14
Public Facilities and Improvements	Parks, Recreational Facilities (03F)	Public Facilities	0	381	381
	Water/Sewer Improvements (03J)	Persons	0	1,255	1,255
	Street Improvements (03K)	Persons	1,810	3,695	5,505
	Sidewalks (03L)	Public Facilities	0	6,119	6,119
	Fire Station/Equipment (03O)	Public Facilities	0	3,205	3,205
	Total Public Facilities and Improvements		1,810	14,655	16,465
Public Services	Operating Costs of Homeless/AIDS Patients Programs (03T)	Persons	14	0	14
	Senior Services (05A)	Persons	64	0	64
	Services for Persons with Disabilities (05B)	Persons	58	279	337
	Legal Services (05C)	Persons	69	37	106
	Youth Services (05D)	Persons	0	17	17
	Transportation Services (05E)	Persons	8	0	8
	Services for victims of domestic violence, dating violence, sexual assault or stalking (05G)	Persons	0	19	19
	Employment Training (05H)	Persons	3	87	90
	Subsistence Payment (05Q)	Persons	147	26	173
	Housing Counseling only, under 24 CFR 5.100 (05U)	Persons	0	0	0
	Food Banks (05W)	Persons	2,046	3,765	5,811
	Other Public Services Not Listed in 05A-05Y, 03T (05Z)	Persons	0	22	22
	Total Public Services		2,409	4,252	6,661
	Grand Total		4,229	18,911	23,140



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CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons		Total Hispanic Persons Total Households		Total Hispanic Households
Housing	White	0	0	13		3
	Asian	0	0	1		0
	Total Housing	0	0	14		3
Non Housing	White	6,637	199	0		0
		1,835	395	0		0
	Black/African American	64	5	0		0
		308	43	0		0
	Asian	23	1	0		0
		17	0	0		0
	American Indian/Alaskan Native	37	3	0		0
		19	13	0		0
	Native Hawaiian/Other Pacific Islander	4	4	0		0
	American Indian/Alaskan Native & White	7	6	0		0
	Asian & White	1	0	0		0
		7	0	0		0
	Black/African American & White	33	22	0		0
	Amer. Indian/Alaskan Native & Black/African	2	0	0		0
	Amer.	6	4	0		0
	Other multi-racial	79	50	0		0
		972	755	0		0
	Total Non Housing	10,051	1,500	0		0
Grand Total	White	6,637	199	13		3
		1,835	395	0		0
	Black/African American	64	5	0		0
		308	43	0		0
	Asian	23	1	1		0
		17	0	0		0
	American Indian/Alaskan Native	37	3	0		0
		19	13	0		0
	Native Hawaiian/Other Pacific Islander	4	4	0		0
	American Indian/Alaskan Native & White	7	6	0		0
	Asian & White	1	0	0		0



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Housing-Non Housing	Race				
		Total Persons	Total Hispanic Persons	Total Households	Total Hispanic Households
Grand Total	Asian & White	7	0	0	0
	Black/African American & White	33	22	0	0
	Amer. Indian/Alaskan Native & Black/African	2	0	0	0
	Amer.	6	4	0	0
	Other multi-racial	79	50	0	0
		972	755	0	0
Total Grand Total		10,051	1,500	14	3



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CDBG Beneficiaries by Income Category

	Income Levels	Owner Occupied	Renter Occupied	Persons
Housing	Extremely Low ( $\leq 30\%$ )	9	2	0
	Low ( $>30\%$ and $\leq 50\%$ )	2	0	0
	Mod ( $>50\%$ and $\leq 80\%$ )	0	0	0
	Total Low-Mod	11	2	0
	Non Low-Mod ( $>80\%$ )	0	0	0
	Total Beneficiaries	11	2	0
Non Housing	Extremely Low ( $\leq 30\%$ )	0	0	152
		0	0	1,290
	Low ( $>30\%$ and $\leq 50\%$ )	0	0	2,607
		0	0	732
	Mod ( $>50\%$ and $\leq 80\%$ )	0	0	28
		0	0	368
	Total Low-Mod	0	0	2,787
		0	0	2,390
	Non Low-Mod ( $>80\%$ )	0	0	2
		0	0	80
	Total Beneficiaries	0	0	2,789
		0	0	2,470

## CR-65 – Fair Housing

Attached at the end of this CAPER in the Fair Housing Section, which includes the following items:

- Fair Housing Proclamation for the County of Lehigh, dated April, 2022. The Fair Housing Proclamation was signed by the mayors of Allentown, Bethlehem, and Easton, as well as the county executives for Lehigh and Northampton Counties, as part of the Lehigh Valley Fair Housing Project.
- Meeting minutes for the North Penn Legal Services Fair Housing Project Quarterly Meeting held on March 7, 2022.
- An agenda for the 2022 (Virtual) Healthy Homes Summit Developing Legal Strategies for a Lead-Free Pennsylvania on April 8, 2022.
- An agenda, meeting minutes for the North Penn Legal Services Fair Housing Project Quarterly Meeting held on June 6, 2022.
- An agenda for the North Penn Legal Services Fair Housing Project Quarterly Meeting held on September 12, 2022.

During this CAPER period, Lehigh County's Community and Economic Development staff participated in the region's Fair Housing Consortium and the Lehigh Valley Fair Housing Project, (with representatives from North Penn Legal Services (NPLS), Northampton County and the Cities of Allentown, Bethlehem, and Easton) Meetings were held on a quarterly basis. County staff also participated in the Virtual Healthy Homes Summit which covered Developing Legal Strategies for a Lead-Free Pennsylvania topic. The event was held on April 8, 2022.

Funds were awarded to North Whitehall Township to Re-write their Zoning Ordinance with an attention to improving their Impediments to Fair Housing scoring from 2015.

To further promote Fair Housing, the following actions were implemented by Lehigh County through its Fair Housing Plan to Affirmatively Furthering Fair Housing through various activities noted below:

1. Appointed a Fair Housing Officer to implement and oversee the Fair Housing Plan and the County's steps to affirmatively further fair housing (responsibilities include accepting complaints, record keeping and investigation in conjunction with NPLS).
2. Continued to enlist NPLS in the enforcement of fair housing through public education and outreach.
3. Continued to fund fair housing providers to respond to housing discrimination complaints.
4. Continued to investigate testing and auditing of fair housing practices through its regional fair housing providers.
5. Educated and attempted to overcome the "Not in My Back Yard" attitude in some areas of the County through its fair housing providers.
6. Continued to make every attempt to increase geographic choice in housing by providing links on



its website for its low-income households.

7. Promoted desegregation of public housing.
8. Updated its fair housing section on the County website with news and items regarding fair housing (i.e. links to fair housing providers to report housing discrimination).
9. Assisted in the organization of a Federally supported community-based system (such as LANta) that organizes key elements in its community to direct attention to, and help develop strategies to affirmatively further fair housing.
10. On an annual basis, Lehigh County continued to declare April to be Fair Housing Month via proclamation, in conjunction with holding an annual fair housing workshop.
11. Provided updated Housing Discrimination information with public outreach efforts.

### 2018 Analysis of Impediments to Fair Housing Choice

In February 2019, Lehigh County prepared and submitted to HUD an Analysis of Impediments to Fair Housing Choice. The Analysis of Impediment identified the following impediments and strategies:

- **Impediment 1: Lack of Affordable Housing** - There is a lack of affordable housing in Lehigh County due to the influx in the number of unskilled and semi-skilled workers who have moved into the County, which has created a high demand and a corresponding increase in the cost of rental and sales housing.
- **Impediment 2: Lack of Accessible Housing** - There is a lack of accessible housing in Lehigh County since the supply of accessible housing has not kept pace with the demand caused by the increase in the percentage of elderly persons in Lehigh County and more disabled persons desiring to live independently.
- **Impediment 3: Barriers Limiting Housing Choice** - There are physical, economic, and social barriers in Lehigh County which limit housing choices and housing opportunities for low-income households, minorities, and the disabled members of the County's population.
- **Impediment 4: Lack of Housing Awareness** - There is a lack of knowledge and understanding concerning the rights of individuals, families, and members of the protected classes in regard to the Fair Housing Act (FHA) and awareness of discriminatory practices.
- **Impediment 5: Lack of Economic Opportunities** - There is a lack of economic opportunities in the County for lower-income households to increase their income and thus improve their choices of housing.

# PROCLAMATION

## Fair Housing Awareness Month

**WHEREAS**, April marks the 54<sup>th</sup> anniversary of the passage of the Fair Housing Act of 1968, which sought to eliminate discrimination in housing opportunities and to affirmatively further housing choices for all Americans; and

**WHEREAS**, the Fair Housing Act, and its Amendments; the Pennsylvania Human Relations Act, our local ordinances, and we seek to bring attention to discrimination in housing and housing-related transactions in our communities on the basis of race, color, national origin, sex, sexual orientation, gender identity, familial status, disability, and religion; and

**WHEREAS**, our communities have been particularly impacted during the COVID-19 pandemic, especially communities of color; communities with many single female heads of household with children; and those with disabilities; and

**WHEREAS**, awareness, knowledge, and advocacy, are essential to promote the ideals of the Fair Housing Act of 1968 and related state and local laws; and


**WHEREAS**, to improve the welfare of all, we must continue to strive for equal housing opportunity; and

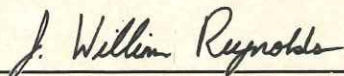
**WHEREAS**, the ongoing struggle for dignity and housing opportunity for all is not the exclusive province of the Federal government; and

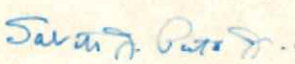
**WHEREAS**, vigorous local efforts to combat discrimination can be as effective, if not more so, than Federal efforts; and

**WHEREAS**, illegal barriers to equal opportunity in housing, no matter how subtle, diminish the rights of all;


**NOW, THEREFORE BE IT RESOLVED**, that we, the Mayors of Allentown, Bethlehem, and Easton, and the County Executives of Lehigh County and Northampton County, do hereby proclaim April 2022 as Fair Housing Awareness Month. We encourage all agencies, institutions, and individuals, public and private, in Lehigh and Northampton Counties to abide by the letter and spirit of the Fair Housing Act.

  
Matt Tuerk, Mayor of Allentown

  
J. William Reynolds, Mayor of Bethlehem

  
Salvatore J. Panto, Jr., Mayor of Easton

  
Phillips Armstrong, Lehigh County Executive

  
Lamont G. McClure, Jr., Northampton County Executive



**Fair Housing Project Quarterly Meeting**

**MINUTES**

Monday, March 7, 2022 at 9 a.m.

ZOOM Call

1. Project Review-Sean Morrow
  - a. No outstanding items
2. Outreaches and Presentations – see chart
3. New Business
  - a. Healthy Homes Summit
    - i. Tent. scheduled April 28, 2022 from 9-noon, virtual
    - ii. Topics:
      1. General info on problem if lead in homes in PA – Maggie King, Lead Free Promise
      2. Pittsburgh lead ordinance (strategies, elements of the ordinance, enforcement, tips) – CJP Attorneys
      3. Local programs spotlight on local home improvement grant opportunities and lead ordinances. Suggestion to contact Jessica Lucas (Bethlehem), Tanya Allison (Allentown)
      4. We are working on the Proclamation
  - b. Discussed videos on basics of LL/T law to be posted online. Have some info prepped already, need to arrange video part. Sometime after Healthy Homes Summit.
    - i. Frank Brooks suggested using PBS 39, they have the facilities for recording and this would be a public interest project.
    - ii. Project would be CDBG eligible, HUD would be happy to see it. Very worthwhile.
    - iii. Bi-Lingual would be best, can put on YouTube and websites
    - iv. Alison Norton may be a contact there.
  - c. Need handbook updates for ERAP agencies (see below reports from funders)
  - d. Special Projects:
    - i. HAF – Trevor Gross is moving on from NPLS. Other attorneys throughout NPLS are trained to handle. \$350 M over 3 years state-wide, goes for 4 years, covers foreclosures, utilities, condo fees, tax sales. PHFA is working with third party, IEM. NPLS contract gives us access to help people apply and gives us access to the applications.
    - ii. CACLV may have a slideshow on what the project entails?

- 4. Old Business
  - a. Reports from Funders
    - i. Northampton County:
      - 1. EANC can be removed, Shiloh added.
      - 2. Northampton County is moving to the online system that Lehigh County is using, in progress. Looking now at how to sunset the ERAP program correctly by not approving future rents, give less than the full 18 months to each approved applicant, lower the amount allowed per applicant. Try to maintain the safety net but rein in the program.
      - 3. Cares I will dry up 9/2022, ARP will go to 2025
  - b. Eviction Diversion efforts
    - i. Conversation with Lehigh Valley Justice Institute
      - 1. Brief review of their findings in Lehigh County. Better outcomes when tenants represented, and there are racial disparities in outcomes. NPLS received funding from Lehigh County to staff counsel for eviction cases.

**Next Meeting: June 6, 2022**

# ***Balancing the Scales:***

Summary Findings and Recommendations  
from LVJI's Study of Landlord – Tenant  
cases in Lehigh County



**LEHIGH VALLEY  
JUSTICE INSTITUTE**



## Findings

1. Tenants win just 0.9% of all cases.
2. Tenants with attorneys had a 1200% better chance of winning.
3. Racial makeup has a stronger relationship to tenant losses than income.

## Recommendations

1. Provide tenants with resource information and some form of legal representation.
2. Institute a settlement mediation program with legal advisement.
3. Implementation of Implicit Bias Awareness programs could assist in reducing racial disparities in this and other aspects of the justice system.

## The Numbers in Human Terms

***Our report “Legal Landscape for Lehigh County Renters” details the data analysis which supports our findings and recommendations. But, what do these numbers mean in human terms, and for all of us as a society?***

Our Lehigh Valley is a microcosm of the United States, in the sense that it is representative of the racial and socioeconomic diversity that is reflective of our nation. As our study demonstrates, the inequity in Landlord/Tenant outcomes in Lehigh County are both stark and unsettling. Families won a disproportionate amount of **only .9%** of these cases. While it may be more comfortable for some to view these issues through rose-colored glasses, it's essential that these problems be addressed; as like a ripple effect in a pond, what affects one individual then affects a family, then a neighborhood, then a city and so on.

What does all this mean from a societal and socioeconomic lens? Eviction contributes to the destabilization of communities in many forms and the social and economic implications of these findings have effects on us all.

***From a societal standpoint, evictions can be devastating to Lehigh County Residents.*** Evictions lead to familial housing instability as well as exacerbate homelessness. And, as it's so often households with children who are facing eviction, housing instability can be devastating to a child's developing mind and mental and emotional maturation. Evictions lead to depression, development of mental health issues, and contribute towards behavioral and educational concerns. I ask us all, what type of world outlook is cultivated in our children when their homes and lives are uprooted?

***Economically, high rates of evictions negatively impact communities in a plethora of ways.*** First, it contributes to tax increases: High rates of eviction contribute to the exacerbation of homelessness and housing instability. This inevitably creates further demand for social relief programs, which increases taxes as well as depletes city and county funds for other issues. Additionally, high rates of evictions contribute to housing blight in our communities: Constant turnover of tenants caused by eviction inevitably leads to wear and tear on houses and leads to property and building deterioration. As these properties lose economic support, neighborhoods falling into disrepair negatively affect other neighborhoods around them, resulting in urban decay. All of these act as contributing factors, lowering property values and belaboring local economies.

What do these quantified calculations mean in real-life situations, for definitively real men, women, and children? These findings reflect systemic and intrinsic inequities in our system. They pinpoint undeniable racial disparities that continue to persist in our policies and institutions. Ultimately, they negatively affect scores of people and families after years of housing and social inequities. We implore everyone to continue to work for policies that promote a "fair and just" society that we all equally wish to cultivate.

## References

<https://digital.lib.washington.edu/researchworks/handle/1773/40705>

<https://www.stlouisfed.org/open-vault/2021/march/why-eviction-matters-consequences-individuals-families#:~:text=When%20a%20family%20is%20evicted,result%20in%20additional%20fees%20C%20etc>

<https://www.childtrends.org/publications/as-pandemic-eviction-moratorium-ends-households-with-children-face-greater-risk-of-homelessness>

*This summary is authored by Lehigh Valley Justice Institute researcher Nicole Levy. The full report, created by LVJI, can be found at [www.LVJI.org](http://www.LVJI.org). Please contact LVJI Executive Director Joseph Welsh for further information at [joewelsh@lvji.org](mailto:joewelsh@lvji.org).*

*LVJI is an independent, nonpartisan research, policy, and advocacy organization working toward a re-imagined justice system which is equitable and fair for all communities.*





**2022 (Virtual) Healthy Homes Summit**  
**Developing Legal Strategies for a Lead-Free Pennsylvania**

April 28, 2022 – 9 a.m. to Noon

**AGENDA**

9-9:10 a.m. – **Introduction and Fair Housing Month Proclamation**

***Presented by Matt Tuerk, Mayor of the City of Allentown, and  
Lori Molloy, Executive Director North Penn Legal Services***

9:10-9:40 a.m. – **Lead 101**: background and scope of the problem in Pennsylvania with emphasis on the Lehigh Valley, including advocacy tools and a call to action

***Maggie King, Health Advocacy Associate, Children First Lead-Free Promise PA***

9:40-10:30 a.m. – **Legal Strategies** that exist to address lead exposure in rental homes, and the limitations on post-exposure remedies.

***Osarugue Grace Osa-Edoh, Esq., Community Legal Services, Philadelphia, and  
Daniel Vitek, Esq., Community Justice Project, Pittsburgh***

10:30-10:35 a.m. – Short Break

10:35-11:10 a.m. **Local Resources** for Lehigh Valley residents, including discussion of existing ordinances and challenges to enforcement. This will include a discussion of resources for Lehigh Valley residents to address lead in their homes.

***Tanya Allison, Community Housing Manager, City of Allentown***

***Garry Ritter, RS, Interim Health Director, City of Allentown***

***Jessica Lucas, RS, MS, HHS, CP-FS, Environ. Health Programs Director, City of Bethlehem***

11:10 a.m.-Noon – **Deep Dive into Passing an Ordinance to Reduce Lead Poisoning**

Panel discussion with members of the coalition who successfully “Got the Lead Out” in Pittsburgh with the passage of a new Ordinance.

- Building a cross-sector of invested partners
- Use of media messaging
- Elements of an effective ordinance
- Overcoming challenges to the movement
- Tips for other local activists

***Kris Knieriem, President/Chief Creative Officer, Blender, Inc.***

***Michelle Naccarati-Chapkis, Executive Director, Women for a Healthy Environment***

***Kevin Quisenberry, Esq., Litigation Director, Community Justice Project.***

*Note: This summit includes a 2.5-hour Substantive CLE for PA attorneys.*



## **Fair Housing Project Quarterly Meeting**

### **AGENDA**

Monday, June 6, 2022 at 9 a.m.

#### **ZOOM Call**

Sarah Andrew is inviting you to a scheduled Zoom meeting.

Topic: NPLS Fair Housing Funders Quarterly Meeting

Time: Jun 6, 2022 09:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://nplspa-org.zoom.us/j/88945989357?pwd=VHF2RVpsRit2K3I2VWR4cDF6MnBRQT09>

Meeting ID: 889 4598 9357

Passcode: 778329

One tap mobile

+13017158592,,88945989357#,,,,\*778329# US (Washington DC)

+13126266799,,88945989357#,,,,\*778329# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 889 4598 9357

Passcode: 778329

Find your local number: <https://nplspa-org.zoom.us/u/kbu9I4XIGG>

1. Introductions
2. Project Review
  - a. Review of Contracts – any items outstanding.
  - b. Billing and Reporting

### 3. Outreaches & Presentations: Fourth Quarter 2021 Fair Housing Outreach Report

Date	Topic	Location	Audience
3/9/2022	Update LL/T handbooks with new ERAP agencies		Shared Services Run of a few hundred updated handbooks
4/27/2022	Developing Legal Strategies for a Lead-Free Pennsylvania	Zoom	Shared Services 77 Attendees
5/6/2022	Handbooks to CIL	CIL	Allentown FHG 75 English handbooks 25 Spanish handbooks
5/9/2022	Handbooks to CALV	Bethlehem	Bethlehem FHG 25 English Handbooks 25 Spanish Handbooks
5/10/2022	Presentation and Handbooks to City of Allentown	Allentown	Allentown FHG 60 Participants 50 English Handbooks 50 Spanish Handbooks
6/1/2022	Handbooks to MDJ McClure in Bethlehem	Bethlehem	Bethlehem FHG 25 English 15 Spanish

### 4. New Business

- a. Reports back from Funders on status of ERAP
  - i. What agencies are currently in operation?
- b. Meeting with MDJ Vega in Lehigh County/Allentown to discuss Pro bono tenant representation project

### 5. Old Business

- a. Need to follow up on idea for videos on basics of LL/T law to be posted online. Have some info prepped already, need to arrange video bits. Channel 39?
- b. HAF Updates

### 6. Other Topics / Open Discussion

Next Meetings Proposed Dates:

June 6, 2022

September 12, 2022

December 12, 2022



## **Fair Housing Project Quarterly Meeting**

### **MINUTES**

Monday, June 6, 2022 at 9 a.m.

ZOOM Call

Present: Sarah Andrew, NPLS; Scott Williams, NPLS; Lori Molloy, NPLS; Frank Brooks, NC; Laurie Moyer, LC; Maria Quigney, City of Allentown; Robert Vidoni, City of Bethlehem; Sara Satullo, City of Bethlehem; Trevor Gross, City of Bethlehem.

1. Project Review-Sean Morrow
  - a. No outstanding items
2. Outreaches and Presentations – see chart
  - a. Healthy Homes Summit was a success
    - i. 77 attendees. Frank noted good feedback and local review of lead standards, including lead pipes and water systems. Laurie noted LC also gathering data on lead piped and water systems.
3. New Business
  - a. Landlord/Tenant Handbook updated in both Spanish and English
  - b. ERAP updates
    - i. NC agencies have shifted, current providers are NBM, Shiloh, and Project of Easton. ERAP funding limited to 12 months, not 18. Hopeful for funding through end of 2022 while limiting eligibility.
    - ii. LC reported on use of YARDE (sp?) software and transition to Community Action form Catholic Charities. Going well so far. Funds estimated to last through 2022. Will be placing some limits on eligibility.
  - c. PA HAF program – now up to \$8k in tax debt can be covered, even debt going back before January 2020. Utilities can also be covered.
  - d. RTC Project – NPLS staff working on setting up eviction diversion program at MDJ 31-1-01 (MDJ Vega) in Allentown.
  - e. LC Court advocacy around conversion fees for tenants who file eviction appeals and who don't have the resources to e-file. LC no longer charging a fee for e-filing since the tenants MUST appear in person and pay supersedeas.
  - f. Discussion of possible advocacy needed around *In Forma Pauperis* (IFO) petitions for indigent clients. Handled differently in NC and LC, process may need to be evaluated.
  - g. Need handbook updates for ERAP agencies (see below reports from funders)
  - h. National fair Housing Conference will be held in Washington DC in July, staff attorney Queenette Echefu will attend.

4. Old Business

a. ERAP updates

- i. NC agencies have shifted, current providers are NBM, Shiloh, and Project of Easton. ERAP funding limited to 12 months, not 18. Hopeful for funding through end of 2022 while limiting eligibility.
- ii. LC reported on use of YARDE (sp?) software and transition to Community Action form Catholic Charities. Going well so far. Funds estimated to last through 2022. Will be placing some limits on eligibility.

**Next Meeting: September 12, 2022**



**Fair Housing Project Quarterly Meeting  
AGENDA**

Monday, September 12, 2022 at 9 a.m.

ZOOM Call

Topic: Fair Housing Quarterly Funders Meeting

Time: Sep 12, 2022 09:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

**<https://nplspa-org.zoom.us/j/84462405817?pwd=SGlXV0R1WERkcjIIR2dRdzNSVkBUT09>**

Meeting ID: 844 6240 5817

Passcode: 463066

One tap mobile

+16469313860,,84462405817#,,,,\*463066# US

+19292056099,,84462405817#,,,,\*463066# US (New York)

Dial by your location

+1 646 931 3860 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

+1 386 347 5053 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 719 359 4580 US

+1 253 215 8782 US (Tacoma)

Meeting ID: 844 6240 5817

Passcode: 463066

Find your local number: <https://nplspa-org.zoom.us/j/kbeFP4jdnX>

1. Introductions
2. Project Review
  - a. Review of Contracts – any items outstanding.
  - b. Billing and Reporting

### 3. Outreaches & Presentations: Fourth Quarter 2021 Fair Housing Outreach Report

<u>DATE</u>	<u>TOPIC</u>	<u>LOCATION</u>	<u>AUDIENCE</u>
5/20/2022 – 8/30/2022	RTC Project	MDJ Vega (staff)	Lehigh County Eviction Defense 38 client served 20 handbooks distributed
06/07/2022	FH presentation to Empire Property Mgmt	Zoom (JVW)	Shared Services 11 attendees
06/15/2022	FH/LLT presentation to CareerLink	Allentown (SW, JVW)	Allentown FHG 3 attendees 3 handbooks
6/23/2022	GLVR FH Presentation	Zoom (QE)	Shared Services 53 attendees 53 handbook links shared
<b>ON DECK</b>			
Fall 2022	SouthSide Lofts FH Presentation	Bethlehem	
Fall 2022	RTC Project	Allentown/LC	
Fall 2022	Prep for 2023 FH Conference	TBD	

### 4. New Business

- a. Reports back from Funders on status of ERAP/Future rent relief programs?
- b. Whole Home Repair Act
  - i. DCED is working on program specifics, but they don't have anything on their website yet. <https://dced.pa.gov/programs-funding/whole-home-repair-program/>
  - ii. I think [this is the final bill](#). From what I understand, each county will be invited to submit a plan for one agency within the county to administer the funds. Any movement on this?
- c. Planning underway for 2023 Fair Housing Conference!
  - i. Return to in-person?
  - ii. Potential Topics: eviction records and tenant background checks through the lens of Fair Housing. Discuss Eviction Record Expungement and limitations on tenant background checks, including criminal records that disqualify people from housing. RTC in eviction actions? Other ideas?
- d. Staff Updates:
  - i. New Staff Attorney Lisa Disabella Brown, awaiting bar results but currently working on admin tasks for RTC program, will be working on housing.
  - ii. Queenette Echefu went to National fair Housing Conference and will be assisting with the 2023 Fair Housing Conference.

### 5. Old Business

- a. Right to Counsel project update – MDJ Vega, possible expansion
- b. HAF Updates

### 6. Other Topics / Open Discussion

Next Meetings Proposed Dates:  
December 12, 2022

## CR-70 – Citizen Participation

Lehigh County placed the FY 2021 CAPER document on public display for a period of 15 days beginning on Monday, December 12, 2022 through Tuesday, December 27, 2022. A copy of the Public Notice was published in “The Morning Call” on Sunday, December 11, 2022.

Copies of the FY 2021 CAPER are available for public inspection at the following locations in Lehigh County, as well as on the Lehigh County website [www.lehighcounty.org/Departments/Community-Economic-Development](http://www.lehighcounty.org/Departments/Community-Economic-Development):

- **Lehigh County Department of Community and Economic Development** - Lehigh County Government Center, 17 South 7<sup>th</sup> Street, Allentown, PA 18101
- **Allentown Public Library** - 1210 West Hamilton Street, Allentown, PA 18102
- **Catasauqua Public Library** - 302 Bridge Street, Catasauqua, PA 18032
- **Coplay Library** - 49 South 5<sup>th</sup> Street, Coplay, PA 18037
- **Emmaus Public Library** - 11 East Main Street, Emmaus, PA 18049
- **Lower Macungie Library** - 3450 Brookside Road, Macungie, PA 18062
- **Parkland Community Library** - 4422 Walbert Avenue, Allentown, PA 18104
- **Slatington Library** - 650 Main Street, Slatington, PA 18080
- **Southern Lehigh Public Library** - 3200 Preston Lane, Center Valley, PA 18034
- **Whitehall Township Public Library** - 3700 Mechanicsville Road, Whitehall, PA 18052

The following pages include the public display notice. The County did not receive any public oral or written comments while the draft CAPER was on display.



**LEHIGH COUNTY, PA  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**

**FY 2021 CONSOLIDATED ANNUAL PERFORMANCE  
AND EVALUATION REPORT (CAPER)**

Notice is hereby given that Lehigh County intends to submit its FY 2021 Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development on or before Thursday, December 29, 2022.

In accordance with Title I of the National Affordable Housing Act of 1990, as amended, Lehigh County has prepared its Fiscal Year 2021 Consolidated Annual Performance and Evaluation Report (CAPER) for its Community Development Block Grant (CDBG) Program. This report describes the level of housing assistance and other community development activities designed to benefit low- and moderate-income persons and households in Lehigh County through various federal funding programs during the Program Year October 1, 2021 through September 30, 2022.

Copies of the FY 2021 CAPER are available for public inspection at the following locations in Lehigh County, as well as on the Lehigh County website <http://www.lehighcounty.org/Departments/Community-Economic-Development> beginning Monday, December 12, 2022 through Tuesday, December 27, 2022:

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- **Whitehall Township Public Library** - 3700 Mechanicsville Road, Whitehall, PA 18052

All interested persons are encouraged to review the FY 2021 CAPER. Written comments may be addressed to Ms. Laurie A. Moyer, Grants & Housing Manager, Government Center, 17 South Seventh Street, Allentown, PA 18101, or by email at [lauriemoyer@lehighcounty.org](mailto:lauriemoyer@lehighcounty.org). Oral comments may be made by calling (610) 871-1964. All comments on the CAPER will be considered until Tuesday, December 27, 2022.

Laurie A. Moyer  
Grants & Housing Manager, Lehigh County

Published: Sunday, December 11, 2022

# Proof of Publication Notice in the *Morning Call*

Under Act No. 587, Approved May 16, 1929 and its amendments

**Sold To:**

Lehigh County Community Development - CU00164605  
17 S 7th St  
Allentown, PA 18101-2401

**Bill To:**

Lehigh County Community Development - CU00164605  
17 S 7th St  
Allentown, PA 18101-2401

**STATE OF PENNSYLVANIA                    )**  
**COUNTY OF LEHIGH                        )       SS:**

**Timothy Titus**

of THE MORNING CALL, LLC. of the County of Lehigh and State of Pennsylvania, being duly sworn, deposes and says that THE MORNING CALL is a newspaper of general circulation as defined by the aforesaid Act, whose place of business is in the City of Allentown, County of Lehigh and State of Pennsylvania, and that the said newspaper was established in 1888 since which date THE MORNING CALL has regularly issued in said County, and that the printed notice or advertisement attached hereto is exactly the same as was printed and published in regular editions and issues of the said THE MORNING CALL on the following dates, viz.:

Dec 11, 2022.

Affiant further deposes that he is the designated agent duly authorized by THE MORNING CALL, LLC., a corporation, publisher of said THE MORNING CALL, a newspaper of general circulation, to verify the foregoing statement under oath, and the affiant is not interested in the subject matter of the aforesaid notice or advertisement, and that all allegations in the foregoing statements as to time, place and character of publication are true.

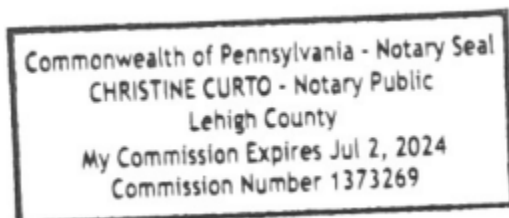


\_\_\_\_\_  
Designated Agent, THE MORNING CALL, LLC.

Sworn to and subscribed before me on this 12 day of December, 2022



\_\_\_\_\_  
Notary Public



Order # - 7336400

# Proof of Publication Notice in the *Morning Call*

## LEHIGH COUNTY, PA COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

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- Slatington Library - 650 Main Street, Slatington, PA 18080

# Proof of Publication Notice in the *Morning Call*

Street, Slatington, PA 18080  
- Southern Lehigh Public Library -  
3200 Preston Lane, Center Valley,  
PA 18034  
-Whitehall Township Public  
Library - 3700 Mechanicsville  
Road, Whitehall, PA 18052

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Laurie A. Moyer  
Grants & Housing Manager,  
Lehigh County  
7336400 12/11/22

Order # - 7336400